



Ralph Connor Memorial United Church

*~ one Community of Faith ~two locations~
Canmore – Ralph Connor Memorial United Church
& Banff - Rundle Memorial United Church
~ an Affirming Ministry of the United Church of Canada ~*

2022 Annual Report



**Prepared for the Ralph Connor Memorial United Church
Annual General Meeting, March 19, 2023**

TABLE OF CONTENTS

AGENDA	<u>4</u>
PASSAGES	<u>6</u>
RUNDLE MEMORIAL, BANFF: 2022 Reports	7
Minutes of 2021 AGM	<u>8</u>
Chair of Governance Group's Report	<u>11</u>
Ministry and Personnel Report	<u>12</u>
Rundle Thrift Report	<u>12</u>
Property Report	<u>13</u>
• Playschool	<u>13</u>
• Manse	<u>14</u>
The World is our Neighbour (TWION) Report	<u>15</u>
2022 Financial Statements - Banff	<u>16</u>
RALPH CONNOR MEMORIAL, CANMORE 2022 Reports	22
Minutes of 2021 AGM	<u>23</u>
• Special Meeting Sep 2022	<u>29</u>
• Special Meeting Oct 2022	<u>32</u>
Chair of Council's Report	<u>34</u>
• Emergency Preparedness	<u>35</u>
Ministry and Personnel Report	<u>36</u>
Community Ministries Report	36
• Alpine Voices Threshold Choir	<u>36</u>
• Prayer Shawl Ministry	<u>37</u>
• High Strung Ukulele	<u>37</u>
• Benevolent Fund	<u>37</u>
Stewardship Committee's Report	<u>38</u>
Property Committee's Report	<u>39</u>
Building/Heritage Committee's Reports	39
• Building Accessibility Upgrades Project	<u>39</u>
• Faithful Footprints and Greening Initiatives	<u>40</u>
• Heritage (Church History)	<u>42</u>
• Memorial Wish List (2022 expenditures)	<u>43</u>
2022 Financial Statements - Canmore	<u>44</u>

SHARED COMMITTEES and MINISTRIES of	52
RUNDLE MEMORIAL, BANFF and RALPH CONNOR MEMORIAL, CANMORE:2022 Reports	
Minister's Report	<u>53</u>
Board of Trustees' Report	<u>54</u>
Ralph Connor and Rundle Report	<u>55</u>
Futures Exploration Working Group Report	<u>58</u>
Worship Committee's Report	<u>59</u>
• Evensong	<u>60</u>
• Music	<u>60</u>
Pastoral Care Committee's Report	<u>62</u>
• Healing Pathway	<u>62</u>
Spiritual Explorations Committee's Report	<u>63</u>
Wider Church Reports	<u>64</u>
Outreach Reports	<u>64</u>
• Living into Right Relations	<u>64</u>
• Affirming Ministry	<u>65</u>
• Green Exodus	<u>66</u>
• Wedding Ministry	<u>67</u>
OUTREACH MINISTRIES: 2022 Reports and 2023 Budgets	69
• Bow Valley Refugee Project (BVRP)	<u>69</u>
• Friends of CYAN	<u>70</u>
• Canmore Young Adult Network (CYAN)	<u>73</u>
The Amalgamated Congregation, RALPH CONNOR MEMORIAL UNITED CHURCH, BANFF/CANMORE: BUSINESS PERTAINING TO 2023	
APPENDIX	<u>74</u>

2023 Budget

Amalgamation Transition Team's Report

- Governance Structure

Nominations Report

- Elections: Board of Directors, Rundle Memorial United Church Charity
- Elections: Board of Trustees, Ralph Connor Memorial United Church, Banff/Canmore
- Elections: Church Council, Ralph Connor Memorial United Church, Banff/Canmore

MARCH 19, 2023 - RALPH CONNOR MEMORIAL UNITED CHURCH, ANNUAL GENERAL MEETING

AGENDA:

- Attendance sheet circulated and names of Zoom participants noted. Those joining the Zoom meeting by telephone will be asked to identify selves before the meeting begins.
- Call to Order by Rev Greg Wooley, and quorum count.
- Motion to allow all attendees to vote.
- Motion to approve the agenda as circulated.
- Opening Prayer by Rev Greg Wooley, noting 2022 Passages
- Motion to appoint Co-Chairs and Secretary of the combined meetings.

RUNDLE MEMORIAL, BANFF: 2022 Reports

- Motion to adopt Minutes of 2021 AGM
- Business arising from the Minutes.
- Motion to receive the remaining Rundle Memorial, Banff reports as listed in the Table of Contents

RALPH CONNOR MEMORIAL, CANMORE: 2022 Reports

- Motion to adopt Minutes of 2021 AGM
- Business arising from the Minutes.
- Motion to receive the remaining Ralph Connor Memorial, Canmore reports as listed in the Table of Contents

SHARED COMMITTEES and MINISTRIES of RUNDLE MEMORIAL, BANFF and RALPH CONNOR MEMORIAL, CANMORE: 2022 Reports

- Motion to receive the reports of the Shared Committees of Rundle Memorial, Banff and Ralph Connor Memorial, Canmore, as listed in the Table of contents.
- OUTREACH MINISTRIES REPORTS: 2022 Reports and 2023 Budgets
- Motion to receive the report of the Bow Valley Refugee Project (BVRP)
- Motion to approve the 2023 Budget of the Bow Valley Refugee Project (BVRP)
- Motion to receive the report of the Canmore Young Adult Network (CYAN)
- Motion to approve the 2023 Budget of the Canmore Young Adult Network (CYAN)

- The Amalgamated Congregation, RALPH CONNOR MEMORIAL UNITED CHURCH, BANFF/CANMORE: BUSINESS PERTAINING TO 2023
- Motion to establish the Memorial Fund Wish List for 2023
- Motion to approve the 2023 Budget.
- Motion to appoint Financial Review Agent
- Motion to receive the Amalgamation Transition Team's Report
- Motion to approve the Governance Structure
- Elections
 - Board of Directors, Rundle Memorial United Church Charity
 - Board of Trustees, Ralph Connor Memorial United Church, Banff/Canmore
 - Church Council, Ralph Connor Memorial United Church, Banff/Canmore
- Other Business
- Adjournment

PASSAGES 2022

BANFF

0 BAPTISMS

5 WEDDINGS + 2 Wedding Vow Renewals (detailed in Wedding Ministry report)

3 DEATHS (0 Funerals/Graveside Services registered at Rundle Memorial)

Jim Buckingham

Mel Ferrari

Margaret Watson

CANMORE

3 BAPTISMS

Livy Melody, daughter of Adam Kang and Ariel McGuire

Perry Kristian, son of James Robino and Stephanie Strickland

Owen Lucas, son of Allan Tiburcio Zarita and Vanessa Strickland

8 WEDDINGS (detailed in Wedding Ministry report)

9 DEATHS

(5 Funerals/Graveside services registered at Ralph Connor Memorial, indicated by **)

Sheila Hawker**

E. John Lewis**

Blake McLaughlin**

Fran McTaggart

Patricia Musgrove

Jim Sampson

Kathleen Snook**

Nell Spragins

J. Gordon Whitham**

RUNDLE MEMORIAL, BANFF

2022 Reports



2021 ANNUAL MEETING OF THE RUNDLE MEMORIAL UNITED CHURCH February 27, 2022 (via Zoom)

Folks greeted each other and made sure everyone had arrived.

Present:

Sally MacDonald
Rev. Greg Wooley
Allan Buckingham
Bill Fisher & Ruby Fisher
Sharon Fish
Kelly Gibson & Marlo Reid-Gibson
Ian Brownlie
Anne Wilson
Karen James & Brian James

Regrets from Mary Buckingham and Ali Buckingham

Allan asked if anyone would be willing to be the secretary, then mentioned that his Mother would do so if no-one else wished to.

- Motion - that we nominate Hilde Seal as secretary for the meeting
Ruby/Anne CARRIED
- Motion - that Allan Buckingham be the Chairperson
Ruby/Anne CARRIED

Noted that all present are members of Rundle Memorial United Church
The Chair called the meeting at 11:04.

Rev. Greg agreed to open in Prayer

Thx for bringing us together; may we express God's will in our actions; help us care for one another; we consider the year past; we remember all who have died; others who are not among us; guide our re-entrance to personal connections; we pray for our world, especially Ukraine, not just for peace but a change of heart and agenda; pray for safety of people; guide us and enliven us for the Mission of the Christ. Amen

Allan created and presented the Agenda. Then asked if there were any other pieces. None.

- Motion - to approve Agenda .
Bill / Kelly CARRIED

Looking at the Minutes from the last meeting.... any changes?

- Motion - to accept Minutes.
Kelly / Sally CARRIED

REPORTS - Ralph Connor/Rundle updates:

- everything is coming together, both with the building and funding
- still sorting out the dynamics of our Refugee Family. The work continues.
Marlo was asked if there was anything else to add - things are progressing nicely.
- Anne commented that setting up the family in the manse was a good idea!
Rev. Greg added his agreement.
Ian offered thanks to Rev. Greg and others.
- Rev. Greg offered appreciation for the Wedding Ministry. 'It is an unexpected gem that he doesn't have to do and loves how it evolved.' Thanks to Shannon, Aurora and Marlo for making it happen. Great start to an Inclusive Affirming Ministry.

Finance Update from Bill:

- statement on screen
- profit and loss comparison ... offerings down \$11,000
but total better than a year ago.
- #7415 - donation to Ralph Connor UC for what Rev. Greg has offered us.
- #7700 - Thrift Store. Over \$40,000 higher than last year. Sally / Ian ... thank you to members from Ralph Connor are also assisting.
- #7740 - grants. We applied for a CIBA grant in June, 2022
 - \$20,000 applied to 'World is Our Neighbor', so this is now up to our pre-COVID amount.
 - there is also a loan component.

Expenses:

- #8191 - Thrift Store salaries are down... some severance was paid
- #8230 - Insurance > previous annual was \$9,630.00 (last year was low)
approach was changed... 2022 - \$10,000 plus
> UCC switched to monthly payments
- #UCCC assessment DONE - 2020 and 2021 paid in advance.
bottom line ... expenses lower than previous year; surplus due to 2021 profit from Thrift Store and grant/loan

Questions:

Anne - Did we use 'legacy money' for plants? They look very nice for weddings etc.
No money was spent, as 'Pat' and family, donated funds for the plants.
Anne will be coming in May and could plant pansies.
Sally mentioned that there is a donation of \$500.00 from Pat this year and she will check what the instructions are for use of the money.

Anne wondered how the Thrift Shop income was so amazing, as start was slow. Over the year it simply progressed wonderfully.

Clean Up:

Ruby thanked Sally and Ian for their work.
Ian and Kelly were thanked doing the shoveling.
Marlo cleaned and coordinated others.
New flooring is awesome, really looks great.
Play-school chipped in!
Thx to all!! We shall do this yearly.

Balance Sheet - Bill:

Highlights

- We are healthier. 'World is Our Neighbour' fund has grown back to Pre-Covid.
- #1001 - Loan with CIBA of \$40,000 must be re-paid by December 31, 2022.
- #2475 - thx to Dave Somerville!

Bottom line - much better than a year ago.

Questions??

Thanks was expressed to Bill; he commented on the great partners he had during the year.

Budget:

- #7220 - Manse. We will have income at least until the end of April, as the lease expires then. Folks will then go to month-to-month rental, so the family from Nepal can move in when they arrive. This will also give us time to clean and renovate the house as needed.
- #7415 - Donation to Ralph Connor, the equivalent of loose change and PAR, was given in appreciation of Rev. Greg's Ministry among us.
- Thrift Store has a \$7000.00 per month projection, so \$115,000 coming in.
- Changes from last year - Buildings and Grounds up a bit due to inspections
 - no new planned projects, but going ahead with stonework and stucco, and work on the flat roof.
- #8215 - snow removal ... going forward we need an insured contractor, so there will be costs to that.

Insurance:

- \$14,000 - might be high but needed.
- Fire Alarm inspection was needed, costs to that.
Marlo reminded us that there are also monitoring costs.

Net income of \$5000.00 plus

Bill asked if there were any questions/comments re: Budget?

Kelly expressed delight that this was the first time in a while, that things look positive.

Question from Sharon. Could the arrival of the family from Nepal happen quickly?

It was noted that the medical checks were in November. Security checks will be happening soon, but due to the situation in Ukraine this might change.

Bill said that our budget does cover some of the other things, but the family might need to use 'World is Our Neighbor' account.

Motion to approve the 2022 budget

Bill / Sharon CARRIED

Any Questions:

Motion to approve the Annual Report

Brian / Kelly CARRIED

Thanks was expressed to Rev. Greg

Ian thanked Marlo for all the extra things she does. Let's have more

weddings ... Marlo has so much fun!

Other Business:

Anything additional? Greg - NO

Thanks was extended to 'Mother'.

A conversation about the manse and the renters was initiated by Ruby. If the family does not come right away, then renters can stay by the month. We will also need at least a month to decorate etc. before the family arrives.

Allan volunteered to 'single-handedly' decorate the manse!

Rev. Greg commented that things could get put off due to the situation in Ukraine. We will only know... when we know. Could be 5 days or 5 weeks.

Rev. Greg expressed how he enjoyed getting to know folks. 'Things have been interesting. Lot's coming our way as we discover the full expression of our Mission.'

'Fundraising will be exciting! It will be a good year!

Perhaps March 20th, we will meet in person. Wed. March 2nd, Ralph Connor will be having a meeting re: Covid guidelines. Thx all.... good start. '

Allan as Chair offer thanks to everyone.

- Motion from Kelly that we adjourn. Time: 12:05.

The Chair noted that the meeting was only *one minute* longer than an hour!

CHAIR OF GOVERNANCE GROUP'S Annual Report 2022

Rundle Memorial United Churches Governance Group (Ian Brownlie, Marlo Reid, Bill Fisher, Greg Wooley, Allan Buckingham) met quite infrequently as a unique body in 2022 with most of our work being done within other groups as we worked toward the amalgamation with Ralph Connor Memorial United Church which officially happened January 1, 2023.

You can read about all the work that happened in this area in other parts of this report.

We now enter a new phase of the journey together, as one entity looking to further the work of Jesus the Christ in the Bow Valley.

Respectfully Submitted, Allan Buckingham, Chair

RUNDLE MINISTRY & PERSONNEL

Annual Report 2022

In late spring, the M&P committee from Ralph Connor Memorial United Church reached out to us, in anticipation of working together. We discussed makeup of the respective committees, and how we function especially in relation to paid employees. It was reassuring and motivating to know that regardless of the upcoming decision, we are part of a larger United Church community.

Cat provided plenty of notice that she intended on taking a lengthy break. She had potential replacements lined up. Ruby and Ian were able to take on some overdue assignments like cleaning windows, while Kathy performed the standard cleaning work. For the rest of the year, Cat continued her valued work keeping the sanctuary and shop clean, working with us to refocus work when worship or weddings were conducted in the sanctuary. We tend to forget that any schedule “change” has an effect on her work and therefore please make an effort to advise Nancy of anything planned so that she can advise Cat accordingly.

Nancy continues to keep the office and operations flowing smoothly. We are blessed with her ability to handle issues with the building and property, swiftly and efficiently.

There were a few departures and new staff for the Thrift Shop. We work to support Sally with any interviews or requests to change paid hours.

In recognition of the rapidly increasing cost of living, we negotiated higher wages for the staff purposely in September, so that new wages were fully recognized before an amalgamation vote in Canmore.

Submitted by: Ian Brownlie

RUNDLE THRIFT SHOP

Annual Report 2022

The Thrift Shop continues to run well in 2022.

Here are some key points:

- Gross revenue \$127, 031.15
- Four part time employees, working a total of 40 paid hrs/week at \$19.00/hr. Yearly wages sum \$31,000.00.
- Diabetes revenue from weekly bags to Calgary (unwanted items) \$1,690.64.
- 11 active volunteers presently/ varying time commitments.
Special thanks to Canmore Ladies, Sim, Carole and Heather for running Thursday afternoons!!!
- Free items are given to those in need / refugees as needed.

2023 Goals:

- increased social media presence.
- Saturday openings?
- Management role development
- Coffee/tea for customers.

Respectfully, Sally MacDonald

RUNDLE PROPERTY

Annual Report 2022

We continue to work through the Pinchin report and the Intact Insurance loss inspection report to guide us. As to what needs to be done and trying to prioritize appropriately.

A full electrical inspection was completed by Henrys Electric in March 2022.

A full boiler and plumbing inspection was completed by Banff Plumbing in March 2022.

Banff Fire and Safety tested and upgraded our alarm system. ABSA completed their annual Boiler Room inspection.

Snow removal continued on a volunteer basis throughout the winter and spring of 2022. Thank you so much to Ian, Allan, Alli, the thrift shop team, the playschool volunteers and some random acts of kindness. It was a big job, but no one slipped and fell to my knowledge. Fall of 2022 we set up a contract with JBT for the Banff Avenue Portion. Shoveling of the rear parking lots and sidewalks continues on a volunteer basis.

Landscaping was handled by a group of volunteers, watering, lawn mowing, trimming, weed killing. We even had a special return visitor- Anne Wilson put in some spring effort.

The Parks Canada, 42 yr lease agreement, is still in process but in its final stages.

The playschool has undergone a \$75,000 upgrade/renovation. Funded by provincial grant, the Pauw foundation and local families. This included new wood fencing around the entire property, painting of interior hall walls and Travis Hall. The largest portion was spent on a little playground, with rubber surfacing. Surfacing is still not installed at time of this report. A new lease was prepared with the playschool, even though this was done in 2021, Parks Canada required some amendments to their sublease with us. We also included some new liability and maintenance responsibility section in response to the addition of the fencing and playground.

The lease with Jesus Rock of Ages Ministry was reengaged, then they left in summer.

I have been part of the Town of Banff Heritage Resource Action Plan Engagement Session, representing the non-profit sector. It is in its early stages, but I have learned that Rundle is on their heritage inventory list. I won't get too much what this means as it really is not impactful at this time, but could mean funding, special assistance in the future for building maintenance as they revamp their program. I will continue to engage with this group and share as appropriate.

Ruby did some major building cleaning and reorganizing- the storage area at the front of the sanctuary, and the office was cleaned resulting in 30 boxes of shredding.

BJ remains ever faithful to the building and probably should be the one doing this report. As he continues to visit regularly stay on top of everything Rundle. Apply the band aids, respond to the

phone calls of concern, meet the trades people and inspectors. Actively applying his knowledge and energy to this space on the regular.

The Manse was a whole major undertaking of its own this year and will be updated in a separate report.

Respectfully Submitted by Marlo Reid

MANSE RENOVATION

Annual Report 2022

January 2022: Termination of lease notice given to Manse tenants for 30 April 2022.

May 2022: Locks at front and back doors changed. Thank you to our Ralph Team - Rev Wooley, Rev Mang, Ann & John Thorburn, Ian Brownlie, Sally McDonald & son, & nephew, Bill & Ruby Fisher. N.B. Clean Sweep waved all fees. A decision was made to knock down a wall installed by / Banff Life. This restored the original house layout with a decent living / dining room. Also reversed dysfunctional hall closet to create more kitchen cabinet space. Bill Fisher reinforced that hallway and kitchen wall. Volunteers scrubbed all the walls and kitchen floor, and the bathrooms which defied description. Thank you to Debra Hornsby and Rev. Shannon Mang. Every wall on the main floor basement painted. All the ceilings on the main floor were painted. Doug Withenshaw filled holes and primed most upstairs walls and the basement ceiling. Ruby Fisher repaired and painted all skirting boards. Kelly and Marlo Reid Gibson were the evening mudding, sanding and painting team whereas Ruby and Ian continued during the day where they left off. Benjamin Moore provided generous discount on all paint. Canmore Home Hardware provided a discount for bathroom fixtures and vinyl plank flooring including delivery. Bill's Plumbing gave us a "Friends Rate" for some extensive work on plumbing and furnace repairs. Canmore Flooring installed underlay and carpet in the basement again with generous discount.

Caribou Properties approached us late May re rental of the Manse; they had immediate "short-term" staff housing needs. They offered to complete some of the remaining to sweeten the offer, with guarantee to vacate and fully clean the building at minimal notice. We were very grateful for the work that Caribou Properties did to install vinyl planking, light fixtures and painting of stairwell walls. A tenant supervisor from Caribou Properties inspects the Manse weekly per the lease agreement with Caribou Properties.

Ruby called and emailed a letter to all businesses thanking them for their generous donation towards settling our refugees. All businesses understood the housing shortage and had no issue about renting the Manse to help out a local business with staff housing, many of whom fled the Ukraine.

June 2022: two open houses held on June 18 & 20. About 16 people and 1 dog attended.

Both furnaces were serviced by Bill's Plumbing. Furnace ducts cleaned by CleanAire 2000. Both gave us a reduced rate.

October - November 2022: Banff Playschool received grant which provided new wooden fencing and playground equipment.

Submitted by, Bill Fisher

THE WORLD IS OUR NEIGHBOUR (TWION)

2022 was a year of increasing hope and frustration regarding the arrival of our family. After a request from the Canadian government for medical examinations for the family in February, we felt a move might be coming.

Having already determined that our manse would be the residence for the family, we therefore requested that the manse leases should not be renewed after April. When the building was vacant, Ruby Fisher immediately began a project to make the manse habitable for a family, rather than four tenants. This involved a very deep cleaning and painting of all the walls, replacing flooring throughout, updating the bathrooms and restoring the main floor to a living / dining area rather than two bedrooms. Ruby and Bill Fisher worked tirelessly throughout May, ably assisted in the evenings by Marlo and Kelly Reid Gibson. A lot of painting was completed by Doug Witherspoon.

When nearing completion, we were approached by a local hospitality company in desperate need for additional staff housing. Given no further news from the government, we reluctantly agreed to rent the manse again, with the proviso that the tenancy would be revoked at any time, with minimal notice, when the family receives travel authority. In the meantime, many of the tenants are workers from the Ukraine, so we are providing a safe place for people torn from their homeland.

Another glimmer of hope arose when the family was ordered to obtain a police background check for the son, who is now an adult.

Then, in December, a representative from the Canadian government travelled to Nepal to interview the family. She then asked them to get another medical check, which they have all passed. The family was advised that the next step is for the Canadian government to request travel permits from the UN, who would then arrange transportation. It seems that the government's plan is to complete authorisation for all the families waiting for approval by Canada at one time. We understand there are around fifteen families waiting.

Our partners in the Bow Valley Refugee Project believe these last checks are indeed the final steps. Once travel permits are authorised, we typically get 4-6 week notice of arrival.

Ian Brownlie maintains regular correspondence with the family, who are eager to begin a new life here. They investigate all manner of things associated with the town, Park and valley, from grocery

stores to sporting activities. The parents are always looking for employment opportunities and the children are even taking courses to improve their employability, while completing school.

Submitted by, Ian Brownlie

ANNUAL FINANCIAL REPORTS 2022

Rundle Memorial United Church

Please find attached the 2022 Profit and Loss and Balance Sheets for Rundle. If you have any questions, please let me know.

Bill Fisher, Treasurer, Rundle Campus

Rundle Memorial United Church

Balance Sheet

As of December 31, 2022

	TOTAL
Assets	
Current Assets	
Cash and Cash Equivalent	
1000 Cash Total	
1010 BMO Chequing Account - Rundle	127,676.38
1020 PayPal - Rundle	0.00
1030 BMO TWION Account	59,581.16
1040 Petty Cash - Thrift Shop	100.00
Total 1000 Cash Total	187,357.54
Undeposited Funds	0.00
Total Cash and Cash Equivalent	\$187,357.54
Accounts Receivable (A/R)	
1201 Accounts Receivable	0.00
Total Accounts Receivable (A/R)	\$0.00
1400 Prepaid Expenses Total	0.00
Total Current Assets	\$187,357.54
Non-current Assets	
Property, plant and equipment	
1610 Building - Rundle Church	164,595.00
1620 Building - Church - Accumulated Depreciation	-155,966.00
Total 1610 Building - Rundle Church	8,629.00
1630 Rundle Manse	18,269.00
1640 Accumulated Depreciation- Manse	-17,595.17
Total 1630 Rundle Manse	673.83
Total Property, plant and equipment	\$9,302.83
Total Non Current Assets	\$9,302.83
Total Assets	\$196,660.37
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable (A/P)	
2101 Accounts Payable	3,810.94
Total Accounts Payable (A/P)	\$3,810.94
2200 GST/HST Payable	0.00
2300 Deferred Rev - Wedding Deposits	0.00
Total Current Liabilities	\$3,810.94
Non-current Liabilities	
2600 CEBA Loan	0.00
Total Non-current Liabilities	\$0.00
Total Liabilities	\$3,810.94

Rundle Memorial United Church

Balance Sheet

As of December 31, 2022

	TOTAL
Equity	
3000 Opening Bal Equity	0.00
Retained Earnings	129,432.38
Profit for the year	63,417.05
Total Equity	\$192,849.43
Total Liabilities and Equity	\$196,660.37

Rundle Memorial United Church

Profit and Loss

January - December 2022

	TOTAL			
	JAN - DEC. 2022	JAN - DEC. 2021 (PY)	CHANGE	% CHANGE
INCOME				
4000 Offerings				
4010 Total Offerings From Congregation				
4020 Offerings from Envelope and Loose for Congregation	8,090.75	4,645.00	3,445.75	74.18 %
4030 Offerings From PAR for Congregation	7,575.00	8,665.00	-1,090.00	-12.58 %
Total 4010 Total Offerings From Congregation	15,665.75	13,310.00	2,355.75	17.70 %
4060 Total Offering for M&S				
4070 Offerings from Envelope and Loose for M&S	945.00	925.00	20.00	2.16 %
Total 4060 Total Offering for M&S	945.00	925.00	20.00	2.16 %
Total 4000 Offerings	16,610.75	14,235.00	2,375.75	16.69 %
4100 Rentals				
4110 Playschool	17,315.00	8,920.00	8,395.00	94.11 %
4120 Rundle Manse	15,205.00	25,025.00	-9,820.00	-39.24 %
4140 General	900.00	250.00	650.00	260.00 %
4150 Jesus Rock Of Ages Ministry	1,680.00	900.00	780.00	86.67 %
Total 4100 Rentals	35,100.00	35,095.00	5.00	0.01 %
4200 Thrift Shop - Total				
4210 Thrift Shop Proceeds	127,031.15	65,403.16	61,627.99	94.23 %
Total 4200 Thrift Shop - Total	127,031.15	65,403.16	61,627.99	94.23 %
4400 Weddings - Total	4,350.00	4,726.18	-376.18	-7.96 %
4600 Donations - Total		560.45	-560.45	-100.00 %
4605 TWION Donations	850.00	750.00	100.00	13.33 %
4610 Outside Plants	-41.00		-41.00	
4690 General Donations	2,306.00	4,548.00	-2,242.00	-49.30 %
Total 4600 Donations - Total	3,115.00	5,858.45	-2,743.45	-46.83 %
4700 Investment Income				
4740 Interest Income	188.11		188.11	
Total 4700 Investment Income	188.11		188.11	
4900 Miscellaneous Revenue Total				
7740 Other Grants (deleted)		20,000.00	-20,000.00	-100.00 %
Total 4900 Miscellaneous Revenue Total		20,000.00	-20,000.00	-100.00 %
Sales of Product Income		530.95	-530.95	-100.00 %
Total Income	\$186,395.01	\$145,848.74	\$40,546.27	27.80 %
GROSS PROFIT	\$186,395.01	\$145,848.74	\$40,546.27	27.80 %
EXPENSES				
5000 Ministry & Personnel				
5070 Total Administration				
5075 Payroll	5,861.44	5,276.44	585.00	11.09 %
5081 CPP	264.30	220.02	44.28	20.13 %
5083 Pension	455.02	1,036.02	-581.00	-56.08 %
Total 5070 Total Administration	6,580.76	6,532.48	48.28	0.74 %

Rundle Memorial United Church

Profit and Loss

January - December 2022

	TOTAL			
	JAN - DEC. 2022	JAN - DEC. 2021 (PY)	CHANGE	% CHANGE
5200 Total Thrift Shop				
5210 Payroll	29,805.39	10,268.01	19,537.38	190.27 %
5230 CPP	1,604.45	2,469.27	-864.82	-35.02 %
8194 Other benefits (deleted)		9,536.00	-9,536.00	-100.00 %
Total 5200 Total Thrift Shop	31,409.84	22,273.28	9,136.56	41.02 %
5300 Caretaker - Total				
5320 Wages	4,314.48	4,287.96	26.52	0.62 %
Total 5300 Caretaker - Total	4,314.48	4,287.96	26.52	0.62 %
5600 Worship, Choir, Sunday School				
5605 Organist - Worship		1,125.00	-1,125.00	-100.00 %
5690 Indigenous Ministry	1,430.00		1,430.00	
8532 Wedding Expense (deleted)		527.00	-527.00	-100.00 %
Total 5600 Worship, Choir, Sunday School	1,430.00	1,652.00	-222.00	-13.44 %
5800 Weddings				
5810 Clergy	1,789.18	540.00	1,249.18	231.33 %
5820 Musician	400.00	600.00	-200.00	-33.33 %
5840 General	252.50	200.00	52.50	26.25 %
Total 5800 Weddings	2,441.68	1,340.00	1,101.68	82.21 %
8175 Snow Removal (deleted)		1,830.00	-1,830.00	-100.00 %
Total 5000 Ministry & Personnel	46,176.76	37,915.72	8,261.04	21.79 %
6000 Office - Total		6.53	-6.53	-100.00 %
6010 Fees & Subscriptions	541.00	207.90	333.10	160.22 %
6020 Telephone & Internet	2,400.55	1,993.83	406.72	20.40 %
6050 Postage & Courier	193.20		193.20	
6080 Bank Service Charges	870.64	365.92	504.72	137.93 %
6090 Payroll Charges	552.95	333.97	218.98	65.57 %
6095 Office Miscellaneous	674.27	35.78	638.49	1,784.49 %
Total 6000 Office - Total	5,232.61	2,943.93	2,288.68	77.74 %
6100 Professional, Technical & Other Services				
6120 Accounting Fees	257.25		257.25	
6140 Fire Alarm Inspection Services	530.25		530.25	
6160 UCC Assessment	3,062.00		3,062.00	
6170 Mission and Service	1,150.00		1,150.00	
Total 6100 Professional, Technical & Other Services	4,999.50		4,999.50	
6200 Buildings & Grounds - Total				
6210 Church Routine Maintenance & Supplies	5,656.27	6,063.73	-407.46	-6.72 %
6220 Manse Routine Maintenance & Supplies	5,442.75	2,092.53	3,350.22	160.10 %
6240 Manse Major Repairs/Renovation	8,262.34		8,262.34	
6250 Custodial Services and Cleaning Supplies	367.00		367.00	
6260 Snow Removal	4,040.40		4,040.40	
6280 Equipment and Furniture Purchase	180.43		180.43	
6290 Insurance	10,751.76	1,202.24	9,549.52	794.31 %
Total 6200 Buildings & Grounds - Total	34,700.95	9,358.50	25,342.45	270.80 %

Rundle Memorial United Church

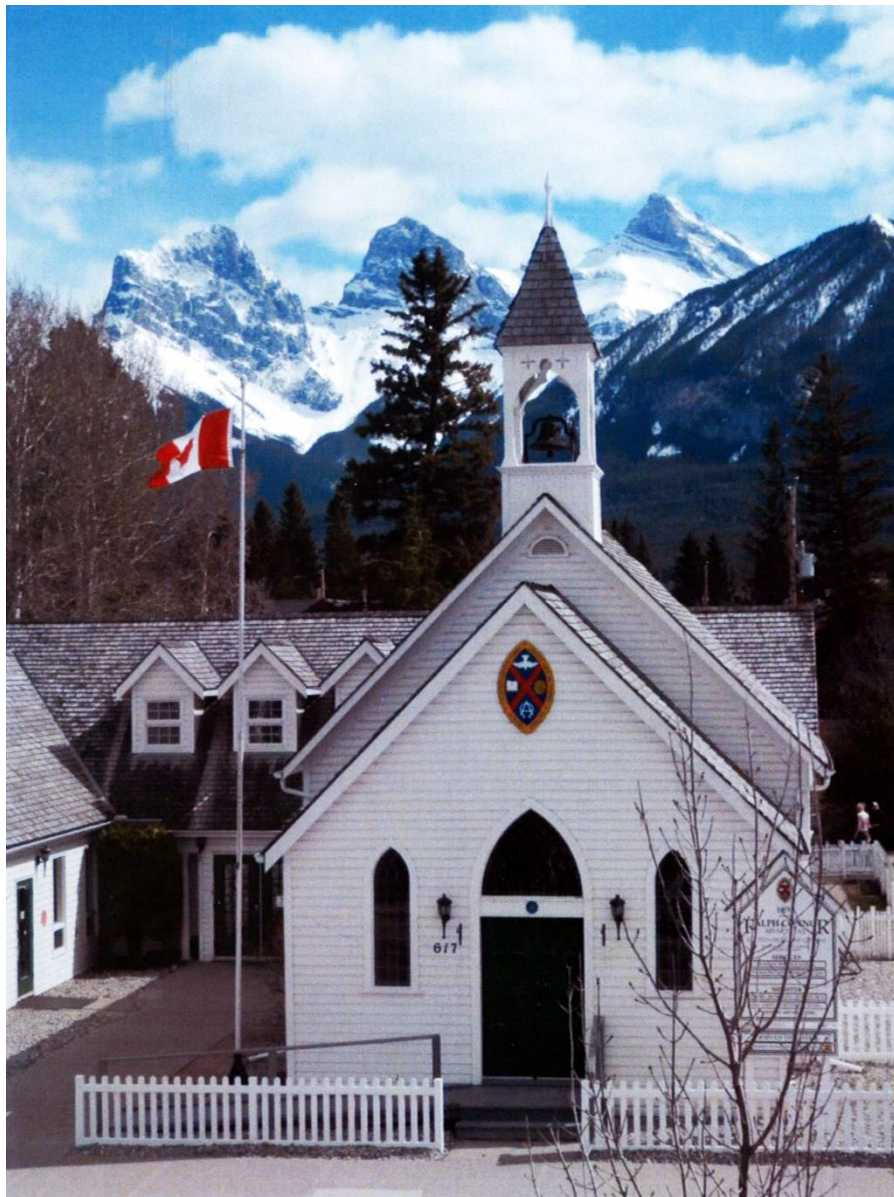
Profit and Loss

January - December 2022

	TOTAL			
	JAN - DEC. 2022	JAN - DEC. 2021 (PY)	CHANGE	% CHANGE
6300 Utilities				
6310 Church Sewer & Water	1,384.14	683.22	700.92	102.59 %
6320 Manse Water Sewer	1,290.36	1,439.62	-149.26	-10.37 %
6330 Church Electricity	3,400.10	619.64	2,780.46	448.72 %
6340 Manse Electricity	1,818.05	1,433.07	384.98	26.86 %
6350 Church Natural Gas	13,667.00	8,163.00	5,504.00	67.43 %
Total 6300 Utilities	21,559.65	12,338.55	9,221.10	74.73 %
6600 Thrift Store - Total				
6610 Thrift Store Supplies	445.96	265.59	180.37	67.91 %
6620 Square Fees	1,212.08	562.93	649.15	115.32 %
Total 6600 Thrift Store - Total	1,658.04	828.52	829.52	100.12 %
6800 Donations				
6810 Donation to Ralph Connor United Church	8,160.84	7,500.00	660.84	8.81 %
Total 6800 Donations	8,160.84	7,500.00	660.84	8.81 %
6900 Depreciation Expense	489.61	490.30	-0.69	-0.14 %
8110 Additional Honorariums (deleted)				
8111 Pulpit Supply (deleted)		442.00	-442.00	-100.00 %
Total 8110 Additional Honorariums (deleted)		442.00	-442.00	-100.00 %
8400 Outreach (deleted)				
8435 Affirming United (deleted)		100.00	-100.00	-100.00 %
Total 8400 Outreach (deleted)		100.00	-100.00	-100.00 %
8630 Computer		257.25	-257.25	-100.00 %
Uncategorized Expense		1,291.16	-1,291.16	-100.00 %
Total Expenses	\$122,977.96	\$73,465.93	\$49,512.03	67.39 %
PROFIT	\$63,417.05	\$72,382.81	\$ -8,965.76	-12.39 %

RALPH CONNOR MEMORIAL UNITED CHURCH, CANMORE

2022 Reports



MINUTES 2021 ANNUAL GENERAL MEETING
Ralph Connor Memorial United Church
Sunday, January 30, 2022
11AM via Zoom
V3.0

Ralph Connor Memorial United Church's Mission as a Church Community is:

To nurture the spiritual exploration and growth of all our members and adherents; to be an intentionally inviting Christian community that seeks, welcomes and embraces new members; to reach out and become an agent for social justice in our neighbourhood and in the global community.

Present: Ian Schofield (chair), Rick Anderson, Gus Campbell, John Cranston, Mary Cranston, Paul Elfner, Bill Fisher, Ruby Fisher, Faye Forbes-Anderson, Karen Fraser, Val Goodrow, Cathy Harrop, Femmeke Holthuis, Joan Lawton, Bob MacDonnell, Marilese MacDonnell, Sandy McCaig, Mona McIntrye, Cindy McKay, Gary McKay, Joy McMann, Jim McPherson, Dawn McPherson, Ruben Nelson, Randy Nichols, Sue Nichols, Bard Profitt, Isabelle Ramsay, Lynda Robertson, Carole Rowe, Mary Shearer, Heather Snoddy, John Snoddy, Dave Somerville, Charlene Stanway, Tanya Sullivan, Marg Suurallik, Ann Thorburn, John Thorburn, Diane Travers, Gord Whitham, Nancy Whitham, Greg Wooley.

The meeting was recorded. Ruben has the recording. No one participated by telephone.
Call to Order and Quorum Count: The Chair determined that a quorum was present. The meeting was called to order at 11:05 AM.

Review/Revise/Approve Agenda:

Motion: "That we approve the draft agenda as circulated."

MOVED: Cindy McKay Seconded: Val Goodrow CARRIED.

Opening Prayer: Rev. Greg gathered us in prayer.

Appointment of the Chair of the Meeting:

Motion: "That we appoint Ian Schofield Chair of the meeting."

MOVED: Marilese MacDonnell Seconded: Diane Travers CARRIED.

Appointment of the Secretary of the Meeting:

Motion: "That we appoint Ruben Nelson Secretary of the meeting."

MOVED: John Thorburn Seconded: Mary Shearer CARRIED.

To Allow all Present to Vote:

Motion: "That we allow all person present to vote."

MOVED: Sandy McCaig Seconded: John Cranston CARRIED

To Approve the Minutes of the 2020 AGM:

Motion: "That we approve the minutes of the 2020 AGM."

MOVED: Gus Campbell Seconded: Dave Somerville CARRIED

Business Arising from the Minutes of the 2020 AGM:

No business arising.

Amending the Administrative Structure of RCMUC:

Motion: BE IT RESOLVED that the Administrative Structure of Ralph Connor Memorial United Church be amended and confirmed as follows:

RCMUC Council Minutes

1. The Council position of Coordinator of Christian Education shall be renamed Coordinator of Spiritual Exploration and whose mandate shall continue to include education of adult, youth and children.

MOVED: Isabelle Ramsay Seconded: Val Goodrow CARRIED

Reports:

Receive the Written and Oral Reports of Council, Standing Committees and sub-committees:

Motion: "That we receive the written and oral reports of Council, Standing Committees and their sub-committees."

MOVED: Ian Schofield Seconded: Ruben Nelson CARRIED

(Note: This motion was moved and seconded, then the reports were offered and discussed.

The vote on the motion occurred after all reports had been heard.)

Oral Reports: The Chair asked if there were any oral reports. There appeared to be none.

Retiring Members of Council:

The Chair thanked the two members of Council who were retiring: Terry Tuepah, Chair of Property and John Cranston, Chair of the Trustees. Both have offered yeoman service.

Amendments to Reports:

- The following amendments were made to several of the reports: Page 2: add "instant Church Directory" as a sub-committee of Pastoral Care.
- Page 2: add "Church History" as a sub-committee of Building/Heritage.
- Page 3: add "Instant Church Directory" as a sub-committee of Pastoral Care.
- Page 4: add near top of the page a new sub-committee "Church History" under
- "Building and Heritage." Page 4: correction: Mary Shearer is the Chair of Outreach, not Karen Fraser.
- Page 16: add to the end of the 1st paragraph under "Property": "I would like to add a
- special thank you to Terry Tuepah for his awesome work as Chair of this committee."
- Page 35: add to the end of 1st paragraph: "Karen Fraser reports to Council on the affairs of the BVRP."
- Page 48: add to the end of the 1st paragraph of the Building and Heritage, Accessibility report, "Many thanks to Paul Elfner and Committee Members for their tireless work."
- Page 48: add to the end of the 2nd paragraph of the Building and Heritage, Accessibility report, "Rear expansion could also be a future second phase."
- Page 49: add "/or" after "and" towards the end of the 4th bullet, Next Steps.
- Page 65: add "/Joy McMann" after "Karen Fraser under BVRP."

Comments on Reports:

Budget Documents: The chair noted that the 2022 budgets for the congregation and CYAN are not in the document that was circulated and will be added to the final version. They are attached to these minutes as Appendix A.

Chair of Council: no questions or comments.

Emergency Preparedness: no questions or comments.

RCMUC Council Minutes:

Minister: Greg reinforced his gratitude for and the importance of the prayer life that undergirds this congregation. Deep gratitude was expressed to Greg for the quality of his life and work during a very difficult year.

Ministry and Personnel: Deep gratitude was expressed for the work of our staff - Tanya, Jan, Trish and Greg - during a year that has required great adaptability.

Wedding Ministry: The following things were noted:

- This a new outreach ministry in cooperation with Rundle Memorial.
- We are still in the early stages, but it is working.
- 21 weddings in the 1st year (Second half of 2021 plus bookings for first half of 2022). Most churches in Western Canada may do 6.
- Offers a great connection between Ralph Connor and Rundle Memorial and to the wedding planners in the valley.
- Explicitly inclusive. The word is getting around.
- There will be a website. An Edge grant has been received for it.
- Greg is happy to have this off his plate.
- Is a “win-win” all around.

Worship:

Great thanks for the quality of our services, including the music and all who have participated.

Pastoral Care: We have new co-chairs for the committee: Dawn McPherson from Ralph Connor Memorial and Ruby Fisher from Rundle Memorial.

- Instant Church Directory: A plea was made to keep it up to date. Contact Charlene Stanway.

Ralph and Rundle: The following points were made:

- This is a new venture which, early on, felt like a big hill to climb.
- As we have come to know each other it has become more joyful work.
- John Cranston has done the bulk of the heavy lifting on behalf of RCMUC.
- A joint finance group has formed and has started its work.
- The Chinook Winds Region has been very supportive.
- It may be possible to vote on amalgamation this year.

Stewardship: no questions or comments.

Spiritual Explorations: Keep watching for new developments.

Outreach: Mary noted that \$16,000 has been sent to M&S. Given our new structure, all of this now goes to projects focused on mission and/or service.

- Rundle and BVRP are working together to bring a family of four now in Nepal as UN refugees. RM has raised the necessary funds to support them.

The property guys have worked well together despite not having a chair. The solar panels are producing more energy than anticipated.

Building and Heritage: The following points were made:

- We have received \$100,000 for the accessibility project.
- Draft plans will be posted on the bulletin Board.
- Once we have sound costs this matter will go to the congregation for a vote.
- Paul will welcome new members of his sub-committee.

Trustees:

Our investment portfolio continues to do pretty well.

Accept the resignation of John Cranston as a member of the Board of Trustees and its Chair:

Motion: "That the congregation accept the resignation of John Cranston as a Trustee of Ralph Connor Memorial United Church, effective this date."

MOVED: John Cranston Seconded: Mary Cranston CARRIED

Appoint new members to the Board of Trustees:

Motion: "That the congregation appoint Gus Campbell, Rick Hester, and John Thorburn as Trustees of Ralph Connor Memorial United Church, effective this date."

MOVED: John Cranston Seconded: Karen Fraser CARRIED

Note: The continuing Trustees are: Barb Profitt, Carole Rowe, Jim Ridley, Randy Nichols. The incumbent Minister is also a Trustee, as per United Church polity.

WIDER CHURCH

General Council/National Church: Special thanks were expressed for the way the National and Regional staff of the UCC have supported our initiatives and alerted us to resources and possibilities.

Chinook Winds Region 3: The enthusiasm of Chris Mah Poy, Chinook Winds staff, for CYAN was noted. Appreciation for his support was expressed. It was noted that Chinook Winds is slowly growing in networked relationships, which was the intent of the model.

Living into Right Relations: The point was reiterated that regarding any initiative which lays bare on our 1st Nations our first step must be to consult with and seek advice from Stoney-Nakoda persons known to us. Great appreciation was expressed for the outstanding work by Mary and her colleagues. Some of the Stoney -Nakoda have said that they feel welcomed here. The point was made that we need to add books to our library which help us live into right relations. The chair thanked all members of Council, its committees and sub-committees. Special thanks was expressed to those who knit and distribute prayer shawls.

FINANCIAL REPORTS - Treasurer:

The 2021 reports are in the AGM book, with the exception of the end of the profit and loss statement. (It is attached to the minutes as Appendix B.) The budget for 2022 was sent by email to those who registered for the AGM. It will also be attached to the minutes. Spiritual Explorations has asked for \$1,000.00. John Cranston was thanked for so many years of

thoughtful support of the Treasurer. The tireless support of Frank McIntyre was acknowledged. Most of the money on hand is committed to specific uses. Our spending for 2021 and 2022 are in-line with pre-covid years. The difference is that during covid we have had no rental income. The Accessibility Program will require that we create a supplementary budget. On the 1st Anniversary of the installation of the solar panels we will have to send a report to Faithful Footprints.

Acknowledge Receipt of the 2021 Financial Reports:

Motion: "That we receive the 2021 financial reports."

MOVED: Joy McMann Seconded: Cindy McKay CARRIED

Approve the 2022 Budget:

Motion: "That we approve the 2022 budget."

MOVED: Mona McIntyre Seconded: Dave Somerville CARRIED

Appoint Baker Tilly as our Finance Review Agent:

Motion: "That we appoint Baker Tilly as our Finance Review agent."

MOVED: Mona McIntyre Seconded: Gus Campbell CARRIED

Acknowledge Receipt of the 2021 Financial Reports of the Bow Valley Refugee Project:

Motion: "That we acknowledge receipt of the 2021 financial reports of the BVRP"

MOVED: Joy McMann Seconded: Cindy McKay CARRIED

Authorize Council to Approve the 2022 Budget of the Bow Valley Refugee Project:

Motion: "That we authorize Council to approve the b2022 budget of the BVRP"

MOVED: Karen Fraser Seconded: Rick Anderson CARRIED

Acknowledge Receipt of the 2021 Financial Reports of the Friends of CYAN:

Motion: "That we acknowledge receipt of the 2021 financial reports of the Friends of CYAN and approve their 2022 budget."

MOVED: Joy McMann Seconded: Ruben Nelson CARRIED

The 2022 Memorial Fund Wish List:

Motion: "That the 2022 Memorial Wish List shall consist of:

- Replacement Lights for the sanctuary.
- New Door between the sanctuary and Gordon Hall
- Additional "More Voices" hymnals with plastic covers.
- A new coffee table."

MOVED: Cindy McKay Seconded: Joy McMann CARRIED.

Elect Members of Council for the 2022 Year:

Motion: "That we elect the following slate of persons to Council for the 2022 year."

- Chair Ian Schofield
- Vice-Chair Paul Elfner
- Secretary Ruben Nelson
- Treasurer Mona McIntyre
- Ministry and Personnel Joy McMann
- Worship Janis Dougall
- Pastoral Care Dawn McPherson, RCMUC / Ruby Fisher, RM
- Stewardship Rick Anderson

- Spiritual Explorations Isabelle Ramsey
- Outreach Mary Shearer
- Property vacant
- Building/Heritage Ian Schofield/Paul Elfner
- Church History Karen Fraser
- Board of Trustees (to be elected by Trustees in February 2022)
- Wider Church Mary Shearer/Dave Somerville\
- Representatives to Chinook Region Mary Shearer/Dave Somerville

MOVED: Rick Anderson Seconded: Dawn McPherson CARRIED

Authority for Council to add Members at Large and Replace Executive Members as required:

Motion: “That Council be granted the authority to add Members at Large and replace Executive Members as required.”

MOVED: Karen Fraser Seconded: Rick Anderson CARRIED

It was the sense of the meeting that the Chair or Co-Chairs of Committees and Sub-Committees can add members to their group as needed.

NEW BUSINESS:

Appoint Representatives to Chinook Winds, Region 3:

Motion: “That Mary Shearer and Dave Somerville be appointed as our representatives to Chinook Winds Region 3.”

MOVED: Mary Shearer Seconded: Karen Fraser CARRIED

Morley United Church: Morley United Church is no longer functioning as a United Church, although it is still on the books of the UCC as a United Church. In time this situation may be dealt with in a way which involves both CMUC and RM. Two members of that church who are members of the United Church - Glenda Crawler and Trudy Wesley - have undertaken the training to become Lay Worship Leaders within the UCC. Because they are not supported by their own church at Morley they need a united church congregation to support them in this training. Mary has offered to be the liaison between them and RCMUC.

Take Glenda Crawler and Trudy Wesley under Our Wing:

Motion: “That Glenda Crawler and Trudy Wesley be taken under our wing as they pursue their training as Lay worship Leaders.”

MOVED: Mary Shearer Seconded: The motion was **not seconded**.

It was the sense of the meeting that this information should be received, noted in the minutes and referred to Council.

Closing Prayer: Greg led us in a closing prayer.

Adjournment: moved adjournment at 1:13 PM, Rick Anderson Carried

Thank you: The chair thanked all who had been present for their work and attention.

Recorded by: Ruben Nelson, Secretary

Note: The minutes of this meeting and all Council meetings would not be as error free and clear without the copy editing provided by Greg. I express my great appreciation to him for this valuable service.

Ralph Connor Memorial United Church

Our mission:

- to nurture the spiritual exploration and growth of all our members and adherents;
- to be an intentionally inviting Christian community that seeks, welcomes and embraces new members;
- to reach out and become an agent for social justice in our neighborhood and in the global community

SPECIAL CONGREGATIONAL MEETING

MINUTES

Sunday, September 11, 2022 at 11:00 AM by Zoom and in person

V2.0

Present: Ian Schofield (chair), Bob Aishford, Rick Anderson, Elaine Bradley, Lyle Bradley, Diane Campbell (Zoom), Gus Campbell (Zoom), Trish Campney, Jeff Campney, John Cranston, Mary Cranston, Paul Elfner, Jane Fetterley-Bill, Faye Forbes-Anderson, Karen Fraser, Don Goodrow, Val Goodrow, Cathy Harrop (Zoom), Anne Hester, Rick Hester, Jeanette Hingst-Aishford, Joan Lawton, Bob MacDonnell, Marilese MacDonnell, Mona McIntyre, Cindy McKay, Gary McKay, Cam McMann, Joy McMann (Zoom), Dawn McPherson, James McPherson, Ruben Nelson, Randy Nichols, Sue Nichols, Barb Profitt, Jim Ridley (Zoom), Bill Rowe (Zoom), Carole Rowe (Zoom), Mary Shearer, Robin Slater, Don Snesrud, Heather Snoddy, Dave Somerville (Zoom), Charlene Stanway, Dale Stanway, Simcha Stroes-Gascoyne, Ann Thorburn (Zoom), John Thorburn (Zoom), Greg Wooley.

The meeting was recorded. Ruben has the recording. No one participated by telephone.

Call to Order and Quorum Count: The Chair determined that a quorum was present. He called the meeting to order at 11:26 AM. He said that as the Chair of Council he will Chair this Special Congregational meeting and that Ruben Nelson, Secretary of Council, will act as Secretary of this meeting.

Returning Officer:

Motion: *"That Leslie Lewis be appointed as the Returning Officer."*

Moved: Dale Stanway **Seconded:** Rick Hester **Carried.**

To Allow all Present to Vote:

Motion: *"That we allow all person present to vote."*

Moved: Don Snesrud **Seconded:** Faye Forbes-Anderson **Carried.**

To Vote by Secret Ballot:

Motion: *"That we vote by secret ballot."*

Moved: Val Goodrow **Seconded:** Karen Fraser **Carried.**

Voting Procedures: The Chair explained the process of the meeting.¹

- Paul Elfner, the Chair of the Building Committee, will explain the proposal and then take questions.
- A motion to proceed with the Accessibility Project will be voted on.
- If this motion passes, it will be followed by a second motion regarding the use of funds administered by the Trustees.

¹ See the Voting Procedures attached to these minutes as Appendix 1.

**Special Congregational Meeting
September 11, 2022**

- If that motion passes, this meeting will adjourn.

Opening Prayer: Rev. Greg gathered us in prayer.

Proposal to make our building more accessible²:

Paul Elfner, Chair of the Building Committee:

- Explained how we got here, what changes are being proposed and why.
- Acknowledged that the final plans have yet to be drawn up by an architect.
- Indicated that Steve Ashton, Ashton Construction, is willing to be act as the project manager.
- Indicated that we will not know the actual cost until Steve Ashton has had a chance to cost the project based on the architect's drawings.
- Answered the following questions:
 - Q. Can the Accessibility Project be phased if insufficient funds are raised?
A. NO
 - Q. Will there be a process for fundraising within the congregation?
A. YES
 - Q. What is the present financial situation of the congregation?
A. Givings are down, expenses are up. We are about \$30,000 short as of today. The grants we received during COVID have ended.
 - Q. What are the plans for our Trust Fund?
A. The Trustees are ensuring that we will always be able to pay the minister's housing costs by interest.
 - Q. What financial effect will the amalgamation with Rundle Memorial have on us?
A. No negative effect.
 - Q. How much is in our Trust Fund today?
A. About \$600,000.

The Question was Called on the First Motion:

Those in favour of "Calling the Question" were substantially more than 2/3.

To proceed with the Accessibility Project:

Motion: *"That Council proceed with the Accessibility Upgrades project."*

Moved:	Paul Elfner	Seconded:	Karen Fraser	Carried.	40 Yes
					4 No
					3 Abstain

² Also see these materials attached to these minutes:

1. The PowerPoint slides used by Paul Elfner.
2. Appendix A diagram of the proposed work to be done.
- 3.

**Special Congregational Meeting
September 11, 2022**

The Question was Called on the Second Motion:

Those in favour of “Calling the Question” were substantially more than 2/3.

To approve use of the Trust Funds:

Motion: *“That the Congregation of Ralph Connor Memorial United Church approves the use of the Trust funds for this project as recommended by the Trustees.”*

Moved:	Paul Elfner	Seconded:	Karen Fraser	Carried.	40 Yes
					1 No
					2 Abstain

Adjourn:

The meeting was adjourned to 11:15 Sunday, October 2, 2022 to vote on the Amalgamation with Rundle Memorial United Church in Banff.

Minutes prepared by
Ruben Nelson
Secretary
RCMUC Council

Appendices

Materials made available to all members of the congregation before or at the meeting.

- Appendix 1 Voting Procedures.
- Appendix 2 The PowerPoint slides used by Paul Elfner.
- Appendix 3 A diagram showing the work to be done for the Accessibility Project.
- Appendix 4 Accessibility Project Executive Summary.
- Appendix 5 Accessibility Upgrades Project and Frequently Asked Questions.
- Appendix 6 Additional Frequently Asked Questions.

Ralph Connor Memorial United Church

Our mission:

- to nurture the spiritual exploration and growth of all our members and adherents;
- to be an intentionally inviting Christian community that seeks, welcomes and embraces new members;
- to reach out and become an agent for social justice in our neighborhood and in the global community

SPECIAL CONGREGATIONAL MEETING

MINUTES

Sunday, October 2, 2022 at 11:15 AM by Zoom and in person

V2.1

Present: Ian Schofield (chair), Ellen Andersen, Elaine Bradley, Lyle Bradley, Trish Campney (Zoom), Jeff Campney (Zoom), John Cranston, Mary Cranston, Allison Edwards, Paul Elfner, Karen Fraser, Don Goodrow, Val Goodrow, Cathy Harrop, Anne Hester, Rick Hester, Joan Lawton, Leslie Lewis (Returning Officer); Bob MacDonnell (Zoom), Marilese MacDonnell (Zoom), Mona McIntyre, Cindy McKay (Zoom), Gary McKay (Zoom), Eric McAvity, Cam McMann, Joy McMann, Ruben Nelson, Sandy Penrose (Zoom), Barb Profit, Jim Ridley, Isabelle Ramsay, Bill Rowe, Carole Rowe, Mary Shearer, John Snoddy, Heather Snoddy, Dave Somerville (Zoom), Charlene Stanway, Dale Stanway, Simcha Stroes-Gascoyne, Tanya Sullivan, Rod Sullivan, Ann Thorburn, John Thorburn, Greg Wooley.

No one participated by telephone. The meeting was not recorded.

Call to Order and Quorum Count: The Chair determined that a quorum was present. He called the meeting to order at 11:26 AM. He said that as the Chair of Council he will Chair this Special Congregational meeting and that Ruben Nelson, Secretary of Council, will act as Secretary of this meeting.

Returning Officer:

Motion: *"That Leslie Lewis be appointed as the Returning Officer."*

Moved: John Thorburn **Seconded:** Dale Stanway **Carried.**

To Allow all Present to Vote:

Motion: *"That we allow all persons present to vote."*

Moved: Rick Hester **Seconded:** Val Goodwin **Carried**

Secret Ballot:

Two persons present asked for a vote by *secret ballot*. The Chair declared the vote would be by secret ballot. (Note: The voting procedure is set out in Appendix A.)

Amalgamation with Rundle Memorial United Church, Banff:

Motion: *"Be it resolved that Ralph Connor Memorial United church amalgamate with Rundle Memorial United Church effective 12:01, January 1, 2023 and Council is authorized to execute all necessary documentation and attend to all filings to effect the amalgamation."*

Moved: John Cranston **Seconded:** David Somerville

Greg presented the view of the amalgamation that the Council had come to from its work over the last year and a half. The PowerPoint slide deck is attached as appendix B.

Questions from the Floor:

Q1: How many persons are members of RMUC?

**Special Congregational Meeting
October 2, 2022**

A1: 25 to 30. Those who are willing will be received as members of RCMUC.

Q2: How long is the lease with BNP for the land RCUC is on?

A2: 42 years.

Q3: How long is the commitment to support the refugee family?

A3: 1 year is the legal requirement.

Q4: How much will the amalgamation increase Greg's work load?

A4: Not all that much. He is already the supervisor of the RMUC congregation.

Speaking for the Motion: John Cranston, the chair of our Ralph and Rundle working group said that the addition of a social enterprise to our ministry is a good thing.

Speaking against the motion: No one.

The Vote by Secret Ballot: Leslie Lewis reported: 35 Yes, 4 No, 3 Abstain. The motion was carried.

Adjourn: Cathy Harrop moved that we adjourn. **Carried.**

Minutes prepared by
Ruben Nelson
Secretary
RCMUC Council

Appendices

Appendix 1 Voting Procedures. (Made available to all present at the SCM.)

Appendix 2 The PowerPoint slides used by Rev. Greg Wooley.

COUNCIL CHAIR REPORT 2022

Ralph Connor Memorial United Church is blessed to have the leadership of Reverend Greg Wooley, who is a wonderful, inspiring, and resourceful Minister. We are also blessed to have an abundance of exceptional volunteers who continue to offer their time and talents as we collectively emerge from the pandemic lockdown. I am very grateful to the members of Church Council who have led their teams to restore our pre-Covid in person activities. We are also continuing to use Zoom and hybrid meetings and activities to accommodate those who cannot be present in person, but who want to participate in decisions and activities.

Council spearheaded two particularly important initiatives in 2022 which after much Committee work, planning, and detailed consultation and consideration culminated in two Special Congregational Meetings in September and October.

At our first meeting we approved the Accessibility Upgrades Project. This Project involves the installation of a 3-stage lift/elevator in Gordon Hall which will facilitate more accessible access between Gordon Hall and the Sanctuary as well as to the meeting and storage areas on the 2nd floor. This project also includes barrier free washrooms and a more accessible Courtyard door into Gordon Hall and to the Sanctuary. On behalf of Council, I would like to thank Paul Elfner, for leading the Accessibility Team and specifically for his impressive skill, knowledge, determination, and the countless hours of work he has spent on this project.

The October Special Congregational Meeting formally approved the amalgamation with Rundle Memorial United Church as one community of faith operating from two sites to offer Christian witness throughout the entire Bow Valley. I want to thank the various committees of Ralph and Rundle folks who have worked and are working towards a more fulsome union of all aspects of the amalgamation of Ralph and Rundle. The congregation of Rundle was welcomed to worship with Ralph Connor immediately and some Committee Chairs did not wait for formal amalgamation before reaching out to our Rundle neighbors and integrating them into committee work. On behalf of the congregants of Ralph Connor I want to thank those originally from Rundle who have graciously embraced Ralph Connor and who have integrated us into the mission work of Rundle and proved that as one we can do so much more mission work in the whole Bow Valley.

This Annual Report outlines the many, many activities and initiatives which enhance our worship and spiritual life and provide mission to so many in the Bow Valley Community. We are grateful and proud of our wonderful volunteers and the work that has been done. Music continues to be very important, and we love the work of our Music Ministry and Choir. We also appreciate the support, encouragement and understanding of our Minister, Reverend Greg Wooley, and our staff: Office Administer Trish Campney, Music Director Tanya Sullivan and Evensong Director Jan Tissandier. Our Church Council, Committee members, and the Congregation could not undertake all our activities without them.

At our first Annual Meeting of the amalgamated congregations, we will be approving a new Administrative Structure to shepherd us in the coming years. To those who choose to step back from leadership roles on Council, on the Board of Trustees, and as Committee members, on behalf of the congregation of Ralph Connor Memorial United Church, I want to thank you for your time and talents over the years and your hard work which will ensure that RCMUC will live on in this new structure. For those new volunteers and those who volunteer to remain part of the leadership team, we are very grateful that you will be there to ensure

that we are on the right path to provide Christian witness throughout the Bow Valley. And to the congregation a sincere thank you for your support, understanding and encouragement during this past year. As we formally conclude Rundle Memorial's amalgamation with Ralph Connor Memorial United Church, we honor our ancestors whose dedication has ensured that we have a firm foundation upon which to build a new community of faith which will provide progressive ministry in Canmore and the Bow Valley for years to come.

Ian C. Schofield, Chair of Council

EMERGENCY PREPAREDNESS

At the start of 2022, the prevalence of the highly transmissible Omicron variant of the COVID-19 virus made it unwise to hold public gatherings, so our Worship services remained online-only until March. The availability of the larger Rundle/Banff facility was extremely helpful to our return to in-person gatherings, and we were eventually able to resume most previous Worship practices by summertime. A number of committees still meet online-only, or blend in-person and online participation, and we have continued providing every-Sunday YouTube Worship services for those who feel more secure worshipping at home.

The Province of Alberta lifted all remaining mandatory public health restrictions related to COVID-19 on June 14, 2022, and our local COVID guidelines needed to reflect that dropping of restrictions while keeping a safe and courteous environment. With that in mind, a key aspect of our Emergency Preparedness guidelines throughout the year 2022 was an expectation of "respectful interaction between those who have greater or lesser comfort with masking and social distancing. Different people will have different comfort levels, especially as we continue to become reaccustomed to public gatherings and interactions".

The Emergency Preparedness team consists of Ian Schofield, Cathy Harrop, Isabelle Ramsay, and Greg Wooley.

The most recent guidelines are found here:

<https://ralphconnor.ca/wp-content/uploads/2023/02/Communicable-Disease-guidelines-RCMUC-February-2023.pdf>

Submitted by Rev Greg Wooley

RALPH CONNOR MINISTRY & PERSONNEL

Annual Report 2022

2022 brought work changes and challenges for our staff as they had one foot in COVID 19 restrictions and one foot in re-opening. The processes towards the amalgamation of Rundle and Ralph and towards the Accessibility Project added work to Greg's already full plate and some stress, particularly for Greg and Trish. The efforts and dedication of all our staff is so appreciated! Services continued flawlessly despite the busyness and intensity going on in the background. HUGE THANKS to Greg, Trish, Tanya and Jan for bringing your passion and your heart to our community of faith.

In the 2023 Budget, you will see a 3.4% salary/pay increase reflected for our staff for the coming year.

During 2022 M&P met with staff more often. We also met and began to get to know Rundle's M&P committee as we talked about what an amalgamated M&P committee might look like. I would like to thank Bob MacDonell and Alexine Murray for their commitment and valued perspectives as we discussed and tackled many topics. Bob has stepped down after MANY years of service on M&P. We miss him and are appreciative that he is only a phone call away. Thank you, Bob!

A Bookkeeper Working Group was struck in the latter half of the year to break down the current Treasurer role and to hire a bookkeeper. Patricia Roozendaal was a super find and she jumped in even before her official contract began on January 1, 2023. Welcome aboard, Patricia! I would like to thank Rick Hester and Gus Campbell for their hours and hours of work on this working group. Thank you both!

Respectfully submitted, Joy McMann, M&P Chair

COMMUNITY MINISTRIES REPORTS

ALPINE VOICES THRESHOLD CHOIR

This past year has been one of stepping slowly back into singing together as a group and resuming regular visits to Golden Eagle View long term care. Weathering our own health challenges as individual members and being aware of the vulnerability of the elders we sing for meant taking small, cautious steps forward. We were renewed and refreshed with a half day retreat at the church in October, with much singing and socializing over a shared meal. Since the fall, we've been able to send singers to the hospital, to bedsides as requested, and to sing for the December service of remembrance at St. Michael's Anglican Church. It is a great joy to be able to rehearse in the beautiful acoustic space of the Ralph Connor sanctuary. We are deeply grateful to the church for hosting this important ministry.

On behalf of the singers of Alpine Voices, Jan Tissandier

CANMORE PRAYER SHAWL KNITTERS

2022 Annual Report

12-14 prayer shawl knitters met the second Friday of every month from 1 to 2 p.m. "Knitted hugs" continued to find new homes courtesy of Banff, Canmore and Foothills hospitals and emergency shelters in Morley and Banff. Shawls were once again provided at the Community Candlelight Remembrance Service in December at St. Michael's Anglican Church.

We were once again blessed with a generous donation of \$2,000 from Crossway Community Thrift Store. The latter has been the main benefactor for the knitters and this donation was the latest in their generosity. Please support Crossway Community Thrift Store as the successor to the now departed Dollar Store as much as possible.

Submitted by, Jeanette Aishford

HIGH STRUNG UKULELE

The Ukulele band is back in business post COVID. At the present time we are meeting every Thursday from 6 to 7 PM at St. Michael's Anglican Church, while our church is under construction. We are in our 10th year of operation and still average around 30 strummers per week. Five or six players, even drive in from Banff.

We have been able to play at the Bow River Lodge once again and have a date to play at Origin. We missed playing for the residents when COVID shut our visits down.

We appreciate Ralph Connor's support in the use of our sanctuary. Although we aren't required to pay a weekly rent, a portion of the drop-in fees are donated to RCMUC. The weekly rental fee for the Anglican Church will be covered by High Strung.

Submitted by: Marsh and Donna Kennedy

BENEVOLENT FUND

The Ralph Connor Benevolent Fund is designed to cover both Emergency needs and Community Service initiatives. In the year 2022, Benevolent donations assisted local people and folks "in transit", with groceries, gas money, bus tickets (yes, the inter-city buses are running again, courtesy of Rider Express) and overnight stays at one of Canmore's two hostels. A donation was also made to the Bow Valley Christmas Spirit Campaign, and the Benevolent Fund was the conduit for significant financial support of the Iyarhe Nakoda's Christmas Feast, with monies coming from our congregants and around south Alberta.

Thank you all for your generous support of this fund. Donations may be made through the online donation portal, or via the "second offering" on Communion Sundays.

Blessings, Rev Greg Wooley

STEWARDSHIP

2022 Annual Report

Stewardship is about inspiring people to be thankful for God's generosity by being generous ourselves.

There are many ways to be generous however the Stewardship program at Ralph Connor concentrates on our volunteer energy and our financial gifts. The "Time and Talent" and Pledgefest programs continued into 2022. How we proceed into 2023 will depend, in part, on how the amalgamation of Ralph Connor and Rundle Memorial United alters our Mission and Finances.

Time and Talent:

In 2022 we continued with a program designed to inform the congregation of all the good work being done by members of the many committees that serve to carry out the Mission of RCMUC. These presentations have been designed to inform, invite and thank.

Mission and Service:

In 2022 we contributed weekly presentations that provide insight to the activities that Mission and Service undertake to support social justice in Canada and around the world.

Pledgefest: October 2022

Organizers: Mona McIntyre, Carole Rowe, Faye Forbes-Anderson, Dave Somerville, John Thorburn, Trish Campney, Rick Anderson

- Purpose: 1. to help our Council better anticipate the income for the coming year
2. to help our community understand our gap between income and expenses
3. to inform givers about the options for giving
4. to increase the donations

Annual Pledgefest Result:

Year	Pledges	Pledged to Local	Pledged to M&S
2019	58(Pre-Pledgefest PAR)	\$74,000	unknown
2020	87	\$106,000	\$15,600
2021	67	\$115,000	\$14,028
2022	62	\$109,000	\$14,523
2023	83	\$107,000	\$17,328

Conclusion:

The Stewards want to thank the Members of Ralph Connor and Rundle Church once again for their willingness to share their giving plans. Your donations and energy allow Council to continue to plan Sunday worship, Wednesday evening Evensong and support the many activities and programs undertaken by volunteers to fulfill our Mission.

Submitted by: Rick Anderson

RALPH CONNOR PROPERTY COMMITTEE ANNUAL REPORT FOR 2022

This report from the Property Committee is a summary of major, minor and some routine issues related to keeping Ralph Connor Memorial United Church in good safe operating condition. When necessary, we call on outside businesses to provide assistance to help solve problems but only with the permission and knowledge of church officials.

The following is a brief list of jobs that required our attention by the Property Committee or by outsourcing contractors which will be noted: front door panel repair due to vandals; repair of trash containers in both washrooms; crawl space lighting and other electrical connections by Rundle Electric; repair of leaking furnace pipe by Breeze Heating; created and mounted outside bulletin board beside west door for Church announcements; scraped, sanded and painted side west door; replaced flags on flag pole; reset kitchen taps; repaired damaged outside electrical post; painted shed door and ramp; trimmed shrubs at front middle entrance; reset stair railings leading to second floor; removed dead shrubs at back of church, set wooden frame work, laid ground cloth and applied stones to help deter rabbits from digging and used all donated materials; mixed concrete to fill sidewalk openings at entrance leading to kitchen; reset new outside security lights replacing the 3 solar lights that proved unsatisfactory; again less damage by vandals at the front door was repaired and painted; kitchen dish sanitizer repaired by contractor Dave Bailey; organized rentals by different organizations; changed filters in furnace and handled a variety of issues related to the general upkeep of the Church and property including grass cutting and weed control of our back grass.

P.S. The Committee would like to draw your attention to 2 issues. For the past year and a half we have managed to have the Property Committee operate without a Leader. It probably would be better to have a Leader. We believe that we should have another member who would serve as Leader. Is it possible that another person could be found?

Submitted by the team of: Cam McMann, Bill Rowe, Rod Sullivan & John Snoddy

BUILDING/HERITAGE COMMITTEE'S REPORTS BUILDING/HERITAGE COMMITTEE REPORT

In October 2021, Ralph Connor Memorial United Church was approved by ESDC (Employment and Social Development Canada) for a \$100,000 grant under their Enabling Accessibility Program. Specific items under the grant include a 3-stop elevator from Gordon to the Sanctuary and continuing to the second floor, removing barriers to use of main door into Gordon Hall and building fully accessible washrooms on the first and second floors.

As this funding was contingent on completion by October 2023, the Committee worked diligently throughout 2022 toward formalizing design scope and budget for a project that would accomplish this objective and meet the prescribed deadline - our “Accessibility Project”.

In the first half of 2022, design scope was advanced, that also included redevelopment of all washrooms in addition to the accessibility items. Based on this scope, Ashton Construction Services provided us with a budget cost which was set at \$280,000.

A funding plan was also advanced, that included the ESDC funds, a legacy donation, money from the Ralph Connor trust fund, and money to be raised from the Congregation and other sources. As of December 2022, we still needed to raise approximately \$50,000.

A special congregational meeting was convened on September 11, 2022. The congregation voted over 90% in favor of proceeding with the project as presented. Subsequent to the meeting, a Construction Management contract was executed with Ashton Construction Services to complete the project. As of end of 2022, their schedule indicated project completion by May 2023.

Thank you to the tireless and unwavering work by the current Committee members Karen Fraser, Ian Scofield, Greg Wooley, John Thorburn. Thanks also to Sue Nichols and Arie Boekel for their contributions in 2022.

Respectfully submitted - Paul Elfner -Chair

FAITHFUL FOOTPRINTS & GREENING INITIATIVES

The attached should be included in the report. There are three take-a-ways that the congregation may be interested in:

- 1) We now consume less electricity due to the energy savings from renovations through Faithful Footprints
- 2) The energy we do consume costs us roughly 25% less due to changing our rate plan moving from variable to fixed.
- 3) As of March 15 we will for the first time since panels were installed be selling excess power (production vs consumption) over the summer months back into the grid for use as “carbon credits” by Alberta Oil Credits at quite a high rate, (around \$0.28 per kWh). This will earn us monthly credits that will be applied to future bills over next winter when we will back in net consumption mode. The summer sun is our friend.

Submitted by: Jim Ridley



Faithful Footprints

Ideas, tools & grants to help us
live our climate commitments

Energy Baseline Comparison Report

Ralph Connor Memorial United Church

617 Main Street, Canmore, AB T1W 2B1

Year Built: 1891

Sq. Footage: 4,520

Weather Normalized Source EUI (kBtu/ft²)

Current: 54.0
(27.07% lower than median.)

Baseline: 64.7
(12.67% lower than median.)

Metrics Summary

Metric 	Sep 2020 (Energy Baseline) 	Nov 2022 (Energy Current) 	Change 
Weather Normalized Source EUI (kBtu/ft ²)	64.7	54.0	-10.70 (-16.50%)
Total GHG Emissions (Metric Tons CO ₂ e)	22.5	16.5	-6.00 (-26.70%)
Energy Cost (\$)	5,173.55	4,598.29	-575.26 (-11.10%)
Electricity Use - Grid Purchase (kBtu)	42,088.8	24,240.9	-17,847.90 (-42.40%)
Natural Gas Use (kBtu)	238,818.8	217,558.2	-21,260.60 (-8.90%)



CHURCH HISTORY

Through 2022 the Church History Committee initiated several activities upon which it will build in 2023. February is Black History Month. In the late forties Charles Hemsley, a young black man worked at the Exshaw Cement Plant on assignment from the head office in Montreal. He led youth and church choirs during his time in the Bow Valley forming enduring friendship with many at Ralph Connor. His contributions were highlighted in the Newsletter and during Sunday service. The Committee is inviting persons interested in our Church History to develop stories from Ralph Connor and Rundle to coincide with these designated months, weeks, and days in our community calendar.

Lynn Katarey sourced recollections of Christmases past from the writings of Ralph Connor and Robert Rundle, which were read during the Christmas pageants and Karen Fraser also provided historical detail from The History of Ralph Connor Church 1891-1881 and reminisced about Christmas celebrations in the fifties and sixties at Ralph Connor and in the wider communities of Canmore, Exshaw and Banff. The Committee wants to expand such offerings on Easter, Thanksgiving, and other Church holidays.

In July, Ralph Connor was delighted to participate in the inauguration of Heritage Weekend, a program of the Canmore Museum. One of the projects, Days Open Canmore, was a two-day invitation for the public to see historic buildings and sites in Canmore. Our Sanctuary which was built in 1891, is the second oldest remaining public building in Canmore. Our brochure which summarizes our Church History was revised and expanded. Copies were made freely available for visitors to Ralph Connor. Story boards with historic photos were also developed to tell our story. We are grateful to the eight RCMUC hosts, volunteers who welcomed and provided more in-depth information to visitors and people from the Bow Valley. We received great reviews! The Canmore Museum will be hosting another Doors Open event during the 2nd annual Heritage Weekend in early autumn.

From time to time, we receive memorial and commemorative gifts, both specific and unrestricted. For unrestricted donations the Committee makes a list of projects approved by the congregation at its annual meeting for the coming year. In 2022, new hymn books were purchased and dedicated in memory of the life and work of Charles Hemsley and Marie Rodda, a significant church and community member who loved music, donated a church organ in 1953 in memory of her husband, Alphonso Rodda. Music continues to play a significant role in our worship and community life. Our current renovations require a new door between the Sanctuary and Gordon Hall. At our annual meeting we will be proposing that Memorial Fund donations be used for this purpose. If approved, this new door will be dedicated in memory of the donors of the existing door and others who ensured that this historic church was maintained so faithfully over the years.

Rundle Memorial Church in Banff also has a long and distinguished history in Banff. Unlike our Canmore Church, which was originally Presbyterian, it was first established as a Methodist Church. The Church History Committee looks forward to exploring and presenting the rich history of Rundle United. Volunteers are encouraged to step up and offer to research and present our proud history of Christian service in the Bow Valley. This Committee needs members to work independently and collectively to preserve our rich history and we welcome interested volunteers.

Submitted by Karen Fraser, Chair, Church History

MEMORIAL WISH LIST-2022

In 2022, additional copies of the popular and well used hymn book, Voices United, along with plastic covers, we're purchased to replace books that were well worn. They were purchased from funds donated to the church in memory of individuals. In this case, some of the funds that had been collected in memory of Mary Rodda were used. Thanks to the work of Janis Dougal and Trish Campney, nameplates honoring Mary Rodda and Charles Hemsley were pasted into the books and plastic covers were attached.

Although, microphones in the Sanctuary were also on the list, this was in error. A hanging mic was purchased and installed in the sanctuary in 2021. There is currently \$5379.43 remaining in the fund.

It is noted that before she passed away, congregation member, Jean Slaght, donated a bequest to be used for accessibility improvements to Gordon Hall. Although this was not technically a memorial donation, the Congregation may wish to think about a suitable recognition of her gift to Gordon Hall and to those who use it.

It is my recommendation to Council and the Congregation that for the year 2023 all remaining funds, including those donated, and those attributed and designated for particular use or features, (such as those in memory of Lorraine Fraser and Mary Rodda), be allocated to the purpose of having an attractive, suitable, and accessible door between the Sanctuary and Gordon Hall. It seems to me that plaques could be made to honor new and previous donors of the door.

If any money remains, I suggest additional furniture for Gordon Hall.

Of interest, because the Sanctuary is an Alberta Historic site any additions or revisions in the Sanctuary may be compatible but must not look as if they are historical.

Submitted by Karen Fraser, Chair History Committee

ANNUAL FINANCIAL REPORTS 2022

Ralph Connor Memorial United Church

Please find attached the Profit and Loss Statement, Special Funds and Balance Sheet for 2022. Thank you for your continued support.

Also included are the Budget for 2023.

Please feel free to contact me if you have any questions.

Respectfully submitted,
Mona McIntyre, RCMUC Treasurer

Ralph Connor Memorial United Church

Budget Overview: 2023 Ralph Connor Budget - FY23 P&L

January - December 2023

	TOTAL
Income	
4095 Congregational Offering (Excluding M&S)	
4099 Share Donations	30,000.00
4100 Offerings - General	28,000.00
4101 Offerings - Loose	1,500.00
4103 Offering - PAR	90,000.00
Total 4095 Congregational Offering (Excluding M&S)	149,500.00
4098 Rundle Donations	8,000.00
4150 Weddings	750.00
4160 Funerals	500.00
4175 Housing Allowance from Trustees	21,520.00
4180 Hall Rentals	2,000.00
Total Income	\$182,270.00
GROSS PROFIT	\$182,270.00
Expenses	
5001 Denominational Annual Assessment	7,500.00
5005 Sabbatical Expense	3,000.00
5007 Ministry & Personnel Total	
5008 Clergy Payroll	
5010 Clergy - Salary	51,669.00
5020 Clergy - Housing Allowance	31,920.00
5030 Clergy - Pension & Gr. Ins.	12,790.00
5040 Clergy - Education & Books	1,899.00
5050 Clergy - CPP	3,100.00
5060 Clergy - E.I.	1,188.00
Total 5008 Clergy Payroll	102,566.00
5075 Admin Payroll	
5080 Admin. Wages	18,696.00
5081 Admin. CPP	918.00
5082 Admin. E.I.	368.00
5083 Admin. Pension	3,599.00
Total 5075 Admin Payroll	23,581.00
5505 Musicians Services	25,895.00
Total 5007 Ministry & Personnel Total	152,042.00
5506 Bookkeeping Services	7,200.00
5510 Music Supplies	300.00
5512 Piano maintenance	200.00
5513 Miscellaneous - music	600.00
5520 Pulpit supply	1,500.00
5521 Worship supplies	250.00
5523 Advertise	500.00
5524 Decorations - sanctuary	400.00
5554 Outreach - other	2,000.00
5610 Clergy - travel	1,050.00
5615 Office supplies	1,200.00
5616 Fees and Subscriptions	2,000.00

Ralph Connor Memorial United Church

Budget Overview: 2023 Ralph Connor Budget - FY23 P&L

January - December 2023

	TOTAL
5620 Telephone & internet - church	2,000.00
5622 Telephone - clergy	900.00
5625 Kitchen supplies	600.00
5628 Building Operating Costs	
5630 Hydro	2,700.00
5640 Gas heat	3,000.00
5645 Water & sewer	1,200.00
5650 Custodial services - cleaning	3,750.00
5651 Custodial services - snow removal	3,000.00
5680 Security monitoring	1,600.00
5685 Insurance	6,000.00
Total 5628 Building Operating Costs	21,250.00
5655 Maintenance & repairs	2,000.00
5660 Equipment & office purchases	7,000.00
5690 Interest & Bank Charges	1,800.00
5700 Accounting fees	10,000.00
5760 CYAN Expenses	3,000.00
Total Expenses	\$228,292.00
NET OPERATING INCOME	\$ -46,022.00
NET INCOME	\$ -46,022.00

Ralph Connor Memorial United Church

Balance Sheet

As of December 31, 2022

	CARRY FORWARD	CYAN	NOT SPECIFIED	TOTAL
Assets				
Current Assets				
Cash and Cash Equivalent				
1055 BMO Chequing Bank Account	0.00		154,368.02	\$154,368.02
1058 BMO GIC	0.00		50,419.33	\$50,419.33
1065 BMO Investor Line Account			18,875.84	\$18,875.84
Total Cash and Cash Equivalent	\$0.00	\$0.00	\$223,663.19	\$223,663.19
1101 Trustee Investment				\$0.00
1056 BVCU Bank Account			19,167.62	\$19,167.62
1066 Trustee BMO Investor-Line Investments			44,197.91	\$44,197.91
1110 CIBC Cash Account			2,713.91	\$2,713.91
1120 CIBC Mutual Funds			64,603.84	\$64,603.84
1130 CIBC Equities			163,991.97	\$163,991.97
1140 Bonds			271,974.93	\$271,974.93
Total 1101 Trustee Investment			566,650.18	\$566,650.18
1205 Interest Receivable			143.78	\$143.78
1210 Distributions Receivable			1,561.63	\$1,561.63
1227 GST Received back from CRA			-1,821.42	\$ -1,821.42
Total Current Assets	\$0.00	\$0.00	\$790,197.36	\$790,197.36
Non-current Assets				
Property, plant and equipment				
1850 Equipment and Furniture			59,078.34	\$59,078.34
1860 Building - Church Hall			242,635.00	\$242,635.00
1870 Faithful Footprints - Solar Panels			35,479.73	\$35,479.73
Total Property, plant and equipment	\$0.00	\$0.00	\$337,193.07	\$337,193.07
Total Non Current Assets	\$0.00	\$0.00	\$337,193.07	\$337,193.07
Total Assets	\$0.00	\$0.00	\$1,127,390.43	\$1,127,390.43
Liabilities and Equity				
Liabilities				
Current Liabilities				
1225 GST Rebate Due			-4,306.39	\$ -4,306.39
2101 Account Payable			30,529.67	\$30,529.67
2120 Accrued Liabilities			11,506.17	\$11,506.17
Total Current Liabilities	\$0.00	\$0.00	\$37,729.45	\$37,729.45
Non-current Liabilities				
2600 CEBA Loan			40,000.00	\$40,000.00
Total Non-current Liabilities	\$0.00	\$0.00	\$40,000.00	\$40,000.00
Total Liabilities	\$0.00	\$0.00	\$77,729.45	\$77,729.45

Ralph Connor Memorial United Church

Balance Sheet

As of December 31, 2022

	CARRY FORWARD	CYAN	NOT SPECIFIED	TOTAL
Equity				
Retained Earnings	37,085.07	-32,085.07	920,266.75	\$925,266.75
Profit for the year	117,019.22	23,883.85	-16,508.84	\$124,394.23
Total Equity	\$154,104.29	\$ -8,201.22	\$903,757.91	\$1,049,660.98
Total Liabilities and Equity	\$154,104.29	\$ -8,201.22	\$981,487.36	\$1,127,390.43

Note

Trustee Investments are as of Dec 31, 2021 - to be updated during the accounting review.

Accounts Payable of \$40,000 is what we owe CEBA - due Dec. 31, 2023

Ralph Connor Memorial United Church

Special Funds

January - December 2022

	CARRY FORWARD	CYAN	TOTAL
INCOME			
4095 Congregational Offering (Excluding M&S)			\$0.00
4100 Offerings - General		3,535.00	\$3,535.00
Total 4095 Congregational Offering (Excluding M&S)		3,535.00	\$3,535.00
4104 M&S Total			\$0.00
4105 Mission & Service - General	840.00		\$840.00
4106 Mission & Service - PAR	15,638.34		\$15,638.34
4110 Mission & Service - Contribution	-16,478.34		\$ -16,478.34
Total 4104 M&S Total	0.00		\$0.00
4108 Embracing the Spirit/Weddings	171.75		\$171.75
4109 Green Exodus	15,677.22		\$15,677.22
4115 Benevolent Fund	2,912.16		\$2,912.16
4116 Right Relations	1,000.00		\$1,000.00
4119 Compassionate Fund	614.62		\$614.62
4121 CYAN Events		3,355.02	\$3,355.02
4122 CYAN Grants		56,340.00	\$56,340.00
4195 Prayer Shawl Ministry	2,225.29		\$2,225.29
4196 CYAN	15,275.74		\$15,275.74
4206 Accessibility Grant	100,000.00		\$100,000.00
4208 Accessibility Donations	45,890.18		\$45,890.18
Total Income	\$183,766.96	\$63,230.02	\$246,996.98
GROSS PROFIT	\$183,766.96	\$63,230.02	\$246,996.98
EXPENSES			
5007 Ministry & Personnel Total			\$0.00
5075 Admin Payroll			\$0.00
5080 Admin. Wages		22,900.00	\$22,900.00
5081 Admin. CPP		1,123.44	\$1,123.44
5082 Admin. E.I.		438.47	\$438.47
Total 5075 Admin Payroll		24,461.91	\$24,461.91
Total 5007 Ministry & Personnel Total		24,461.91	\$24,461.91
5672 Accessibility Expense	66,747.74		\$66,747.74
5760 CYAN Expenses		14,884.26	\$14,884.26
Total Expenses	\$66,747.74	\$39,346.17	\$106,093.91
PROFIT	\$117,019.22	\$23,883.85	\$140,903.07

Note

Carry Forward items include funds set aside for future needs.

Ralph Connor Memorial United Church

Profit and Loss

January - December 2022

	TOTAL
INCOME	
4095 Congregational Offering (Excluding M&S)	
4099 Share Donations	34,683.38
4100 Offerings - General	28,761.57
4101 Offerings - Loose	1,980.00
4103 Offering - PAR	90,641.66
Total 4095 Congregational Offering (Excluding M&S)	156,066.61
4130 Miscellaneous Revenue	665.00
4135 Rundle Contribution	8,160.84
4150 Weddings	750.00
4160 Funerals	550.00
4175 Housing Allowance from Trustees	20,000.00
4180 Hall Rentals	2,735.00
Total Income	\$188,927.45
GROSS PROFIT	\$188,927.45
EXPENSES	
5001 Denominational Annual Assessment	7,554.86
5007 Ministry & Personnel Total	
5008 Clergy Payroll	
5010 Clergy - Salary	52,160.00
5020 Clergy - Housing Allowance	30,840.00
5030 Clergy - Pension & Gr. Ins.	14,768.93
5040 Clergy - Education & Books	1,836.00
5050 Clergy - CPP	3,499.80
5060 Clergy - E.I.	1,125.17
Total 5008 Clergy Payroll	104,229.90
5075 Admin Payroll	
5080 Admin. Wages	19,373.25
5081 Admin. CPP	888.72
5082 Admin. E.I.	356.27
5083 Admin. Pension	3,481.28
Total 5075 Admin Payroll	24,099.52
5505 Musicians Services	20,507.87
Total 5007 Ministry & Personnel Total	148,837.29
5510 Music Supplies	282.59
5512 Piano maintenance	204.88
5520 Pulpit supply	1,520.00
5562 Faith at Home	223.06
5610 Clergy - travel	800.00
5611 Regional Costs	389.82
5615 Office supplies	1,136.31
5616 Fees and Subscriptions	2,143.06
5620 Telephone & internet - church	1,770.09
5622 Telephone - clergy	900.00

Ralph Connor Memorial United Church

Profit and Loss

January - December 2022

	TOTAL
5625 Kitchen supplies	731.45
5626 Hospitality funds	41.08
5627 Spiritual Explorations	1,216.12
5628 Building Operating Costs	
5630 Hydro	2,640.35
5640 Gas heat	2,971.71
5645 Water & sewer	1,265.40
5650 Custodial services - cleaning	4,885.30
5651 Custodial services - snow removal	3,076.76
5680 Security monitoring	1,024.34
5685 Insurance	5,159.90
Total 5628 Building Operating Costs	21,023.76
5655 Maintenance & repairs	1,750.34
5660 Equipment & office purchases	5,008.73
5690 Interest & Bank Charges	1,787.48
5700 Accounting fees	8,115.37
Total Expenses	\$205,436.29
PROFIT	\$ -16,508.84

SHARED COMMITTEES and MINISTRIES of RUNDLE MEMORIAL, BANFF and RALPH CONNOR MEMORIAL, CANMORE: 2022 Reports



MINISTER'S REPORT

As I prepared to write the Minister's Report for this year's double-duty Annual Report, I followed my usual process: I reviewed the past year, seeking pivotal moments and/or recurring themes. This led to a somewhat perfunctory first draft. And then it struck me: the "usual" task for reviewing a Church year isn't the task for 2022, at all.

The precipice between 2022 and 2023 is a prodigious place to be, for on January 1st, 2023 the entire lived story of Ralph Connor Memorial United Church, Canmore and the entire lived story of Rundle Memorial United Church, Banff, flow in their entirety into a new adventure. It is with humble gratitude that I recall and honour the wide variety of skills, backgrounds, passions and experiences that these communities of faith bring to this new journey. Together we seek the "new thing" that Christ is placing before us even as we acknowledge all the ways we are shaped and informed by everything and everyone that has led to this moment.

In Canmore, our little (originally Presbyterian) Church building and its congregation date to 1891; in Banff, the Church cornerstone dates to 1927, while the congregation itself (first Methodist, then Local Union) dates to 1886. Each of these faith families holds the life stories of generation upon generation of disciples, striving to understand Christ's call in their time and place and to respond faithfully, wisely, and generously. As with any family story there have been miss-steps aplenty; there have also been holy moments and unexpected points of Divine transformation. We give thanks for the lay leaders who have been such committed stewards of this sacred story; and as we look at the photos of those who have served in Ministry - stopping for a moment at the long service of Rev's Lonsdale and Travis (Banff) and MacKinnon (Canmore) - we give thanks for all who have heard the call to come to the Mountains not only to serve not the Church, but to serve with love all people in the community who need God's loving provision and care.

In this past year, as Minister in Canmore and Supervisor in Banff, I have been impressed by the ease and grace with which the proposed amalgamation has been embraced. The 90% vote in Canmore, in favour of an amalgamation already approved by the Banff congregation, is not just an impressive number; it speaks to a widespread willingness to engage a new future, with partners in faith from just down the road. And while many of us are fatigued from continually adapting to all the uncertainties that came with the pandemic, new possibilities are opening before us in this new venture, and that is a good thing - perhaps even "energizing"! (And if you really want to be energized, make sure you read Shelley Den Haan's writeup about "Ralph Connor and Rundle", later in this AGM report!!)

As of January 1st, 2023, it is my honour and joy to become the Minister of the newly expanded entity known as Ralph Connor Memorial United Church, Banff and Canmore. As this new role presents itself, I give thanks for the efforts of all who have brought us to this place - those directly involved in the work of amalgamation, and those whose efforts date back to the late 19th century, without whom this whole story would have a different pace and shape and theme.

Blessings and gratitude, in the name of God, whom we know as Creator, Christ and Spirit.

Authored by: Rev Greg Wooley

BOARD OF TRUSTEES

This is the report of your Board of Trustees for the year ended December 31, 2022.

There are seven locally elected trustees (Carole Rowe, Randy Nichols, Barb Profitt, Jim Ridley, John Thorburn, Gus Campbell and Rick Hester) who meet quarterly with the active advice and counsel of Rev. Greg Wooley who is, by United Church polity, also a Trustee. Copies of the minutes of all Trustee meetings are available from the Chair Carole Rowe or Secretary Randy Nichols.

A primary responsibility of the Trustees is to manage the portfolio of investments purchased with the proceeds from the sale of the manse. The manse was sold by the church in March, 2004 with net proceeds to the church of \$353,848. The income from this portfolio is provided to the church to offset a portion of the cost of the housing component of the Minister's salary. In addition, the Trustees strive to maintain the market value of the portfolio at the original value of the manse sale adjusted for inflation. This was originally a requirement established by the Presbytery, which ceased to exist in 2018, but the Trustees decided to continue to follow this guideline. About 55% of the portfolio is invested in blue chip securities with the balance in short term bonds and cash selected in concert with the Trustees' investment advisor.

A copy of the portfolio is available for viewing by any member of the congregation. To establish a working benchmark, the Trustees decided that inflation would be defined as the Alberta All Items Inflation Index which is published by Statistics Canada. Based on this Index, the target value for the portfolio at the end of December 2022 was \$542,409. The portfolio value at December 31, 2022 was \$621,945. Based on the same Index, the minimum contribution by the Trustees to the church budget in 2022 would be \$13,796. In 2022, the Trustees were able to provide \$20,000 towards the Ministers housing as part of general operations. Annually the amount contributed to the Minister's housing will be adjusted in line with the housing portion of the Alberta Consumer Price Index. Investment markets in 2022 were down and the portfolio had a negative return of -7.81% but this was less than a typical balanced investment portfolio return for the year of -9.58%.

In 2022 the Trustees committed to giving a maximum of \$100,000 towards the accessibility project. \$20,000 as an initial amount on signing of the contract and up to an additional \$80,000.00 if matched by cash donations and pledges made by the congregation. At the end of 2022 a higher than normal amount of cash was being held in a High Interest Savings Account for this commitment.

In discussion with our investment advisor all future potential investments will be subject to an ESG (Environmental, Social and Governance) filter. As socially conscious investors we will receive recommendations based on a set of standards for a company's behavior.

The Trustees also invest monies on behalf of the church which are not subject to restriction, except by decision of the Church Council. The Trustees hold \$6,027 in Memorial Funds donated to the church by various individuals in memory of loved ones. This amount fluctuates with additional donations and withdrawals for various projects as determined by the Church Council. In 2022 additional hymn books were purchased from the fund.

The Trustees have also established a “reserve” fund to provide funds for unexpected needs relative to the church building. The sum of \$400 is added to this fund every month. The balance in this fund at the end of 2022 was \$25,900.

In addition to the management of the portfolio, the Trustees have an oversight responsibility for the Church property. We report that appropriate insurance coverage is in place and that the church is in good physical condition for its age. In 2022 an insurance appraisal was conducted by Normac Insurance Appraisals of Calgary. The insurable value of the Church was increased to 1.4 M from 1.2M to match the appraisal. The Trustees continue to work with the property committee to determine the need for any future repairs and replacements for the church building.

Respectfully submitted, Carole Rowe

RALPH AND RUNDLE referred to as “R&R”

A November 28, 2022 article on the Chinook Winds Region website written by Rev Shelley Den Haan, Communications & Cluster Support staff, gives a fine summary of the process toward amalgamation. It forms this year’s “R & R” report.

Ralph Connor and Rundle Memorial United Church Team up for Wider Ministry to Bow Valley: New Affirming Church for Canmore & Banff has strong community-focused mission.

Effective January 1, 2023, Ralph Connor Memorial United Church in Canmore and Rundle Memorial United Church in Banff will amalgamate to become one church with two campuses under the Ralph Connor name.

The Rundle thrift shop has a significant role in Banff where young service workers come from across Canada and around the world to serve in the tourist industry. These service workers and also young families find affordable household items and other goods at the thrift store.

It’s taken 20 months and a lot of careful work to get to this marriage date but what led the way, says Rev. Greg Wooley, was Rundle’s clarity in approaching Ralph Connor to amalgamate in early 2021. The Rundle Church clearly identified its passion for its outreach ministries of a Thrift Shop, Community Play School and plans for receiving a refugee family but that it had little energy for the tasks involved in governance and Sunday Worship.

Wooley, Ralph Connor's minister who was also Rundle's pastoral Charge supervisor says, "Because the approach came from Rundle, that was the key. They identified what they had energy for and that was hands-on ministry." The two congregations have been worshipping together since Spring 2021.

Collaboration brings stronger community-focused mission.

John Cranston, a Ralph Connor Trustee, chaired the combined Ralph Connor and Rundle (R&R) committee that carefully worked out the details of amalgamation, ultimately finding that together they have a stronger collaborative ministry to offer the Bow Valley. The committee worked closely with Chinook Winds Community of Faith Strategy Consultant Joel Den Haan.

Ultimately the R&R Committee identified that the new church brings together two affirming congregations with a strong community-focused mission. Rundle has a strong presence in its community with the community play school, thrift shop and manse that provides affordable housing for a refugee family. Ralph Connor has ministries of Right Relations, collaboration with the Canmore Young Adult Network, Bow Valley Refugee project, AA/Al-Anon, community music programming and more. Ralph Connor's well-attended Sunday and Wednesday night worship services are the primary gathering place and hub to energize mission activities. Rundle's mission is expressed through hands-on projects such as its Thrift Shop.

"The traditional idea of a church congregation had disappeared in Banff," said John Cranston. "On a good Sunday, there might have been six people in worship. But the Church was still carrying on with the thrift shop and play school that are very necessary (to the wider community) and financially viable."

"The use of the church space is busy throughout the week."

The need to evolve was "inherently obvious," says Marlo Reid-Gibson, a Banff church trustee. "The use of the church space was busy throughout the week. Worship was not."

Reid-Gibson became part of the Rundle congregation some 20 years ago after moving from Manitoba. Having previously lived close to her multi-generational family, she found her new location lonely. It was her grandfather who suggested going to church. "I was welcomed into the flock. It was like I found a little bit of home."

To Reid-Gibson, that community and the significant benefit of the social enterprise to the Bow Valley area is important; Worship, not so much. It's something that can happen individually, she says. "We're all out skiing. It's just hard to keep the butts in chairs to make offering worship worthwhile."

However, she adds, "A great thing with amalgamation is that when you go to church, there are people there. Canmore still has that strong worship piece."

Ralph Connor leaders admit to cautiously entering the amalgamation conversations. However, says Cranston, "things that we were worried about turned out to not be a problem."

For starters, they were concerned about taking on the large and old Rundle Memorial building. The R&R Committee asked the Rundle Church trustees to commission a building audit that provided them with building costs for the next 10 to 20 years. That report meant, said Cranston, "We were able to look at this fairly sensibly so we aren't sticking our necks out financially." The committee

also discovered that the Rundle Church lease with the National Parks had lapsed and it took several months to get the 42-year lease in place again.

Social Enterprise Model Benefits Wider Community & Church

“The longer we looked at amalgamation, the more we realized maybe we weren’t saving Rundle, maybe we were also saving Ralph Connor.” Ralph Connor’s revenue comes primarily through donations which went down through COVID and are only now going back up. Rundle’s revenue comes primarily through the social enterprise ministries serving the wider community and has remained consistent.

The Rundle thrift shop has a significant role in Banff where young service workers come from across Canada and around the world to serve in the tourist industry. Also, while some young families choose to live in the Bow Valley to be near outdoor recreation, that can also mean holding down three jobs to afford to live in the expensive Alpine communities. They find affordable household and other items at the thrift store.

Now, many Ralph Connor people volunteer at the thrift store. As some Canmore members down-size their homes, they are also donating to the Rundle Thrift Store.

Serving a Distinct Alpine Demographic

Wooley says the fact that the two churches serve similar Alpine tourist communities facilitated amalgamation. Banff and Canmore are extremely busy on weekends, in summer and during the winter skiing season. “The reality of a tourist town is you need to look beyond traditional church weekend programming; otherwise you close out involvement from people in the service industry,” says Wooley. Weekends for people are Monday & Tuesday. That’s why Canmore started offering Evensong on Wednesday evenings in 2001. “We don’t get a lot of young working people but they are a part of it,” says Wooley.

A Newer Wedding Ministry Expands

In taking on two churches, Cranston was concerned about Wooley’s workload and asked the minister, ‘What are you not going to do?’ Wooley quickly responded: Weddings.

Ironically Wooley saying ‘no’ to weddings, opened up the possibility to enhance wedding programs as a ministry in what are in reality two destination wedding locations.

Rev. Shannon Mang, also spouse to Wooley, stepped forward to be the wedding officiant as did Banff’s former accompanist Aurora Borin and Reid-Gibson as wedding host. (The latter jokingly describes her role as JLO (Jennifer Lopez) in the movie, *The Wedding Planner*).

“You see a bazillion weddings every week in Banff. I used to ask, ‘Why don’t we have more weddings?’ I didn’t understand what it took out of a minister to do a wedding. Ministers see weddings as taking out of their work to build the congregation,” explains Reid-Gibson

As affirming churches, [the new wedding ministry](#) is clear that it focuses on offering inclusive and equitable weddings. They are creating a website and connecting with wedding partners and participated in the Bow Valley’s latest Pride Parade.

“I think weddings are an untapped opportunity for us,” says Reid-Gibson who adds, “I am a hopeless romantic. I haven’t made it through one wedding without a tear.”

The Bow Valley church leaders also recognized the need to grapple with long-term church viability, like many churches, post-COVID. A ‘futures’ group is being formed to envision coming realities and options. The new church doesn’t yet know how it will celebrate its official amalgamation date. However, Wooley looks forward to opportunities to use the larger Rundle Church for special events and worship services.

Several people served on the R&R Committees during the 20-month process. These included: (From Ralph Connor) John Cranston, R&R Chair; Dave Sommerville; Mona McIntyre; Ian Scofield, Ralph Connor Chair; Karen Fraser, and (From Rundle) Marlo Reid-Gibson; Ian Brownlie; Bill Fisher; Allan Buckingham (council chair at Rundle) as well as Rev. Greg Wooley. From Chinook Winds Region was Joel Den Haan. Kathy Davies, Pacific Mountain Region, provided initial assistance prior to Rundle Memorial returning to Chinook Winds Region.

With thanks to Rev Shelley Den Haan! Original article is found at: [Ralph Connor and Rundle Memorial United Church Team Up for Wider Ministry to Bow Valley - Chinook Winds Region](#)

Submitted by: Rev Greg Wooley

FUTURES EXPLORATION 2022 Annual Report

During the pre-COVID discussions about renovating the RCMUC building, many concerns about the future and viability of our community of faith were raised. With the Accessibility Project, the amalgamation of Rundle and Ralph, and the inevitable retirement of Greg, it became apparent that this was a critical time to look more deeply and intentionally at those concerns. In September 2022, Council formed a Futures Exploration Working Group to work on a process for this work.

An open-invitation meeting was held on October 2, 2022 with Mary Shearer, Ian Schofield, Karen Fraser, Sim Stroes-Gascoyne, Ruben Nelson and Joy McMann attending. Out of that discussion, a focus for us was distilled to this question: “What will it mean to be a community of faith in the Bow Valley in the next 5-10 and 10-20 years?” We determined that this question presupposes the answer to these questions: “What Bow Valley, in what Canada, in what world?” “Are there opportunities in this work to engage others in Canmore?” We also determined that the answers will require researching current and future trends, planning a variety of opportunities in which persons can talk and listen deeply, exploring adjacent possibilities and seeing what captures our vision, imagination and passion.

For the remainder of 2022, working group members (Karen, Sim, Ruben and Joy) have focussed their efforts on research. We hope to have at least one event/opportunity in the Spring of 2023 and a series of events/opportunities in the Fall of 2023. Stay tuned! As we begin planning specific

events, we just might tap YOU on the shoulder to come and help us! If you don't want to wait for such a tap, please volunteer by contacting Joy.

Respectfully submitted, Joy McMann, Chair, Futures Exploration Working Group

WORSHIP COMMITTEE Annual Report 2022

Members: Greg Wooley, Jan Dougall (chair), Sharon Fish, Sim Gascoyne, Lynn Katarey, Donna Kennedy, Tanya Sullivan, Ann Thorburn, Jan Tissandier

The Worship Committee continues to endeavour to provide services to meet the needs and comfort level of the members with being respectful of the continuing restrictions due to Covid. We also held several services at Rundle United in order to worship with our new amalgamation partner. The year began with online services but ended on a positive note with a full roster of in-person Christmas services; a pageant performed for both Banff and Canmore communities, Christmas Eve services at both churches and a Christmas Day service at Ralph Connor. Communion resumed by serving a grape and fish cracker in a small cup. This was well received by many members. We were also pleased to have several baptisms between the two congregations.

Services included themes of Black History Month, Asian Heritage Month, Red Dress Day and Orange Shirt Day. We continue to provide opportunities for our Indigenous partners/students to pursue their Leadership Education. Discussion has taken place focusing on how best to provide these services without overwhelming our leadership team.

Greg continues to minister at Golden Eagle View and he is happy to have a commitment from Mark Lobito, Betty Piwowar, Bill Harder and Father Pilmaiken Lozano to assist.

Choir returned to in person practice and performance at the end of March. We are happy to have them back!

Evensong continues with a hybrid model of in person and Zoom. There has been some concern raised with members being able to take on a leadership role due to family commitments and health issues. Jan is looking to partner with another worship centre to ease the load.

The Worship Committee is looking to adopt a roster system in order to ensure that we have a full slate of volunteers for each service.

The Committee extends their thanks to Greg, Tanya and Jan who have worked diligently through the challenges of providing meaningful worship opportunities during the pandemic.

Submitted by: Janis Dougall, Chair Worship Committee

EVENSONG

In order to offer hospitality to farflung members of our Evensong community, most of our worship continued on Zoom throughout 2022, with the invitation to attend these online services in the sanctuary. We decided to meet in person once a month when our season resumed in the fall. These words of Frederick Buechner beautifully describe the experience of gathering together:

“The way the light falls through the windows.

The sounds our silence makes when we come together like this.

The sense we have of each other’s presence.

The feeling in the air that one way or another we are all of us here

to give each other our love, and to give God our love...”

...and to be open to the presence of the Holy One in our midst, through word, song, and silence.

We give thanks to our circle of Evensong leaders ~ Marni Virtue, Judith Maxwell, Eric McAvity, Judy Archer, Jackie Baker, Greg Wooley, Joy McMann, Femmeke Holthuis, Heather and Alan McFadyen. To our dedicated and capable team of Zoom hosts ~Judy, Marni, Joy, and Greg ~ thank you, we couldn’t do this without you.

Buechner continues: “This kind moment itself is a door that holiness enters through.

May it enter you. May it enter me.”

On behalf of the Evensong community, Jan Tissandier

MUSIC Annual Report 2022

Music continues to be a very important part of the ministry of Ralph Connor Memorial United Church. In the early part of the year as Covid protocols started to loosen, our music ministry was able to transition from virtual to live in person again starting in the spring with less frequent presentations. The choir created its last few virtual anthems to wrap up the season of Covid, with a total of 20 virtual presentations, the best of which are available on our YouTube channel:<https://www.youtube.com/@ralphconnorcanmore8842/playlists>. We warily leapt back into singing together. Huge thanks to Rick Anderson for facilitating the virtual choir process which kept members engaged with continued purpose and goals and helped maintain their vocal skills. In addition to our YouTube services, our library of recorded music has served the hospital ministry, and some of Shannon’s services in her ministry with Markham. We have lost a few choir members who have moved on to other things or places and are finding that some family priority changes

have seen more absences, but we continue to do the best we can. On the flip side, we've attracted a few new members and will continue to welcome anyone who wants to join us.

I attended the virtual version of Music Matters conference in April, hosted by our Music United group. It's always good to connect with colleagues to compare challenges, tips and wins. It seems that very few have maintained as vibrant a music ministry as RCMUC during these challenging times. In addition I attended a live gospel workshop at Scarboro United in October with clinician Lonnie Delisle, who lead music week at Naramata to rave reviews by choir members who attended. With the remainder of my continuing education budget, I purchased a keyboard, which will allow for more flexibility going forward.

Other musicians who lent worship music support over the year included; Aurora Borin, Jan Tissandier, Corinna Strim, Dave Somerville, Cathy Harrop and Poco Rit, and High Strung Ukes. Some push back from one sub regarding the below grade pay rate prompted a review of the sub rate. Cathy Robinson continues her mission of choir conducting when she is available and her expertise is much appreciated.

Reading sessions for new music shopping seem to have gone by the wayside and a chat with the choral rep. at Long and McQuade confirmed that very few churches have resumed their choral presence. I continue to spend my budget limit on new music every year to keep our library fresh and current.

More and more repertoire is becoming accessible on our Licensing sites, which means we have more options going forward to use on our recorded services both now and into the future.

Overall, we had a good year of music making.

Respectfully submitted, Tanya Sullivan

PASTORAL CARE COMMITTEE

Annual Report 2022

Members: Vicky Connoy, Allison Edwards, Diane Travers, Cindy McKay, Rev Greg Wooley and Ruby Fisher

We would like to acknowledge and thank Diane Campbell; Trish Campney, Dawn McPherson and Sandy McCaig for their expertise and input to our committee. They have stepped down from this committee. We appreciated Margaret Watson's input to our committee and grieve her passing in November 2022.

The committee had 2 Zoom meetings and 4 in person meetings.

We continue to be grateful for the following Contact Care volunteers who keep in touch with our congregation members either by phone or email: Allison Edwards, Barbara Profitt, Bob and Jeanette Aishford, Cindy McKay, John and Mary Cranston, Dawn McPherson, Denise Dignum, Diane Field, Diane Travers, Donna and Marsh Kennedy, Ellen Anderson, Faye Forbes-Anderson, Karen Fraser and Ian Schofield, Rev Greg Wooley, Jeff and Trish Campney, Margaret Claveau, Marilese MacDonell, Mona McIntyre, Rhonde LeSueur, Sandy McCaig, and Victoria Connoy.

We held a successful "Appreciation Thank you" coffee and muffins gathering for the Contact Care Volunteers in Gordon Hall in September with 18 people in attendance. Rev Wooley provided an overview of the importance and impact of volunteers calling members on their phone list to connect and keep them aware of church activities. Volunteers shared their interesting call stories.

Each volunteer received a "Thank you" package of "Note cards and chocolate bar". Thank you to members who helped to make this event so special especially to Trish who organized this event. Our committee continues to update our care list.

Earlier this year, Pastoral Care Committee was asked to host fellowship in partnership with the Worship Committee when in person Sunday service resumed. The committee membership kept apprised of the food serving standards, and coffee and commercially baked goods frozen ready to go within a 90-day window.

Respectfully Submitted, Ruby Fisher, Chair

HEALING PATHWAY

2022 Annual Report

During 2022 The Healing Pathway Team continued to be challenged with COVID protocol. We were unable to gather to support each other through our monthly meetings, as well, unable to join our hearts and hands to support those in need through our Healing Sessions. At this point it has not been decided when we will be offering Healing Pathway Sessions.

Val Goodrow continues to meet virtually with the Healing Pathway Prayer Circle on a Wednesday and Friday for meditation and prayer. This Ministry continues to be a Blessing for our group, and we offer our prayers to support the World. During our time together we are privileged to include those people who have specific prayer requests. Greg is always included in our prayers as well as our congregation.

If you know someone that would like to be prayed for by The Healing Pathway Prayer Circle, we request that the person gives consent to have their name mentioned in prayer as privacy/confidentiality is of utmost importance. We also would appreciate knowing when the situation changes where we can release them from our prayers or update the prayer to a changing need. During these times, our sub-group of the Healing Pathway Ministry is honoured to continue to respond to the community needs virtually.

Respectfully submitted by Val Goodrow and Sue Nichols

SPIRITUAL EXPLORATION

This is the first year Spiritual Exploration (formerly Christian Education) has been active in a few years. The name change came in keeping with our mission statement.

We sent out a survey to help choose directions for our spiritual growth.

Learning and Growing Opportunities

Book study - The Rebel Christ by Michael Coren

Traditional Seder led by Rabbi Richard Kline

National Indigenous Day - An evening with Gloria Snow, Student Minister, Stoney Nakoda and Ken Levae, Student Minister, Coast Salish/Mi'Kmaq/Métis Discussing Indigenous spirituality

Book Study - The Knowledge Seekers, Embracing Indigenous Spirituality by Blair Stonechild

Buddhism - An evening with Dr. Mary Dumka, practicing Buddhist Discussing Buddhism

Kid's Connection (formally Sunday school) & Toddler Care

- Both continue to be under the umbrella of SE.
- We now require police security check.

Submitted by Isabelle Ramsay

WIDER CHURCH

Annual Report 2022

In 2022 The United Church of Canada took major major steps to provide a new Call and Vision. The reality of where the United Church is today was the driving force behind this. The new Moderator, Right Rev. Dr. Carmen Lansdowne and the General Secretary are both committed to moving the church into these directions.

The call reflects the core of our purpose, sharing who we seek to be in “such a time as this” (Esther 4:14).

Deep Spirituality

Bold Discipleship

Daring Justice

The vision reflects what the church aspires to be over a 5 - 10 year span.

By God, as disciples of Jesus, The United Church of Canada seeks to be a bold, connected, evolving church of diverse, courageous, hope-filled communities united in deep spirituality, inspiring worship, and daring justice.

Ralph Connor MUC is doing its best to keep the call and the Vision front and centre in all aspects of the life of our community of faith.

Submitted by, Mary Shearer

OUTREACH REPORTS

LIVING INTO RIGHT RELATIONS

We continued to celebrate the following Special Indigenous Days: May - Red Dress Day, June - National Indigenous History Month and Sept - National Day for Truth and Reconciliation/Orange Shirt Day. Thoughts, music and prayers were included in Sunday services. Eye catching displays decorated the front of the church and handouts were supplied for those wanting more information.

We again participated with Mini Thni Christmas initiatives. Church members went to the Nakoda Food Bank to help assemble Christmas Hampers that were distributed to Eden Valley, Big Horn and Morley. At our request, Eagles Nest Family Shelter gave us a wish list of items they were in need of

and our Christmas Mitten Tree gathered 3 black garbage bags of mostly new items that helped fulfill their wish list. We were invited in for a partial tour of the facility when we delivered the items. We supported Tony and Gloria Snow and Trudy Wesley's organizing of the Annual Morley Christmas Feast by donating 72 dozen homemade cookies and providing a few volunteers for the event. Again, this year, Sim Stroes-Gascoyne, made a generous donation from her Christmas Sales to support the Feast.

Rev John Snow Jr. participated with the December 11 Service by presenting An Indigenous Understanding of Advent and sharing in leading the sacrament of communion.

We want to thank the whole congregation (Banff and Canmore) for their continued interest and stewardship in Living into Right Relations. Through putting the call out for volunteers we were able to grow our list of people interested in supporting or learning more about our Living Into Right Relations initiatives. We operate on an as-need basis. Committee members are Donna and Marshall Kennedy, Marg Suurallik, Linda Bolen, John & Heather Snoddy; Jan Tissandier, Joy McMann and Judy Archer act as consultants.

Submitted by: Mary Shearer and Marg Suurallik

AFFIRMING MINISTRIES

2022 was an eventful year in the area of Ralph Connor and Rundle's Affirming Ministries, even though it was a rather quiet year in terms of events.

The community discussion regarding having a community GSA ("Genders & Sexualities Alliance", formerly "Gay-Straight Alliance") in the Bow Valley has continued, with both RCMUC and CYAN represented.

Robin Slater continued to provide a weekly "Robin's Web" item for the Friday Newsletter, to keep us abreast of events and thought-provoking articles as we strive to be welcoming/affirming/inclusive.

Ralph Connor made a clear statement of support for the local Trans community when a local dispute arose on Facebook.

Shannon and Greg continue in their efforts to establish a PFLAG chapter in the Bow Valley.

Unfortunately, it appears that the national infrastructure of this organization has diminished during the pandemic, so the project has stalled at present.

As Affirming Ministries, we appreciate the work done by many Church committees and projects to be Public, Intentional and Explicit in our desire to "live into" our commitments. These include: The congregational decision (with a 90% mandate) to make the Ralph Connor building more fully accessible for people with mobility challenges, through the Building Accessibility Upgrades Project. The development of an Indigenous Library and special events led by representatives of other faiths, through the Spiritual Explorations committee.

The highly visible work of the Right Relations committee, including the displays in front of the RCMUC property, and Rundle Memorial's willingness to host the Chinook Winds "Red Dress Day" service on May 5th.

Shannon Mang's participation in Banff Pride's marketplace, raising awareness for our inclusive Wedding Ministry.

Worship Committee's efforts to mark Black History Month in February, and Asian Heritage Month in May.

Submitted with Gratitude, Rev Greg Wooley

GREEN EXODUS

Green Exodus is a visionary project designed to bring together two things that are near and dear to the heart of RCMUC: Contemplative Spiritual Practice, and a deep connection with Nature. In 2022, an online Lenten series hosted by Ralph Connor entitled "Actually, this is just the beginning" combined the work of Meister Eckhart, contemporary contemplative authors, environmental activism, and Indigenous understandings of creation. A rich piece of work, indeed - recordings are available at <https://www.youtube.com/channel/UCr3rUpzs53blkcZhKJ8ay6w>

Several other one-day events and online contemplative gatherings were conducted by Green Exodus, and its founder, Sarah Arthurs, preached at Ralph Connor on May 22nd.

Ralph Connor is the fiscal trustee for Green Exodus (many thanks to Mona McIntyre!) and the 2022 oversight group for G.E. consists of Sarah Arthurs (Calgary), Tony Snow (Mini Thni/Calgary), Beth Lorimer (Kairos Toronto) and Rev Greg Wooley. For more information or to learn of current programs, see <https://greenexodus.ca/>

Submitted by, Rev Greg Wooley

BOW VALLEY UNITED CHURCH WEDDING MINISTRY 2022

In 2022 the Bow Valley United Church Wedding Ministry hosted 13 weddings:

- 4 church weddings at Ralph Connor Memorial United Church
- 1 church wedding at Rundle Memorial United Church
- 4 off-site weddings in Canmore; 3 off-site weddings in Banff
- 1 off-site wedding at Lake Louise

We had two requests for vow renewal ceremonies that both took place at Rundle Memorial United Church. We also had a request for a wedding band blessing that took place beside the Bow River in Banff for a couple who had been married in Tofino but hadn't had their custom-made bands ready in time.

One of the weddings in Banff was supposed to be a church wedding but on the morning of the ceremony the groom tested positive for Covid19. Many thanks to Marlo Reid-Gibson and Kelly Gibson for helping to have that wedding moved outdoors to Tunnel Mountain Reservoir on short notice.

Another interesting wedding was facilitated by Father Dan Stevenot who was approached by a couple who had recently arrived from Ukraine. They had been scheduled to be married but had to leave quickly just prior to the Russian invasion. I was happy to take over officiating for their ceremony.

I was happy to have a table for 3 days during Banff Pride at the Maker's Market. That experience gave me the opportunity to make new friends and important connections with the local and provincial Queer Community.

The Wedding Ministry has a new website- please pass the web address on to anyone who is looking to be married: <https://weddings.ralphconnor.ca>

I continue to be very grateful to be able to work on church weddings with the best team: Aurora Borin, our wedding musician and Marlo Reid-Gibson our wedding host.

Date	Couple	Location
Jan 22 2022	Kendra Fikse & Jim King	Fairmont Lake Louise
Apr 9 2022	Kristina Krause & Bobby Sanders	RMUC wedding moved to Tunnel Mountain Reservoir
Apr 20 2022	Anfin Fish & Mikah Mellors	Off-site Canmore
May 15, 2022	Powel Crosley & Carmen St. Pierre	Rundle Memorial United Church
May 26 2022	Jessica Dillon & Jeffrey Allen	Ralph Connor Memorial United Church
June 2 2022	Yelyzaveta Mokra & Charles Jia Cheng Hung	Off-site in Banff
June 4 2022	Adrienne Beaucage & Curtis Duncan	Off-site in Canmore
June 10 2022	Katelyn Adley & Dan Cooper	Off- site in Canmore
July 16, 2022	Courtney Link & Jesse Remple	Ralph Connor Memorial United Church
Sept 5, 2022	Amy Pleasance & Abraham Llana	Off-site in Banff

Sept 10, 2022	Robbi Allen & Benjamin Sheehan	Ralph Connor Memorial United Church
Oct 23, 2022	May De Jesus & Scott Hamilton	Off- site in Canmore
Dec 22 2022	Rayne Thompson & Timothy Rawding	Ralph Connor Memorial United Church

Date	Couple	Location
Vow Renewal: Sunday, March 27, 2022	Susan Besana & Joland Besana 25th Anniversary	Rundle Memorial United Church
Vow Renewal Ceremony on August 5, 2022	Sara Porisky & David Babin 10th Anniversary	Rundle Memorial United Church
Wedding Band Blessing Ceremony, Oct 1, 2022	Gillian Aitken & Patti Hogg	Beside the Bow River in Banff

Respectfully submitted, Rev. Shannon Mang, Wedding Minister

OUTREACH MINISTRIES: 2022 REPORTS AND 2023 BUDGETS BOW VALLEY REFUGEE PROJECT Annual Report 2022

The Bow Valley Refugee Project (BVRP) is an outreach mission of RCMUC. The membership of BVRP consists of both individuals from RCMUC and many community members. Several members of RCMUC participate on BVRP's Board.

Since its inception BVRP has successfully sponsored and settled eight Syrian refugees and is awaiting news regarding the sponsorship of the brother of one of these refugees, a Syrian who fled Syria and is currently living in Kuala Lumpur.

2022 has been a quiet year, mostly one of waiting. We have advised the Canadian Immigration Department that we are ready and willing to sponsor a refugee and reached out to Canadian Women 4 Women in Afghanistan with an offer to assist by sponsoring an Afghani refugee. We have also provided some nonfinancial support to The World Is Our Neighbour, an Outreach mission of Rundle Memorial United Church, and we join them in looking forward to welcoming the four refugees that they sponsored. Lastly, we are responsive to the plight of Ukrainian evacuees in need in the Bow Valley and have provided \$1,000 to Family and Community Support Services, Canmore for the purchase and distribution of grocery gift cards to those in need.

Karen Fraser, RCMUC Council Representative to BVRP

Bow Valley Refugee Project**Balance Sheet****31-Dec-22***(unaudited)***Assets**

Cash	\$ 36,481	
		\$ 36,481

Liabilities

-	\$ -
---	------

Equity

Reserve	\$ 36,481
---------	-----------

Liabilities and Equity		\$ 36,481
-------------------------------	--	------------------

Bow Valley Refugee Project**Income Summary****31-Dec-22***(unaudited)***Revenue**

Donations (via Rotary)	\$ 13,395	
		\$ 13,395

Expenses

-	\$ -	
		\$ -

Revenue in excess of Expenses		\$ 13,395
--------------------------------------	--	------------------

Comments

\$36,480.57 is in the bank account as at December 31, 2022.

BVRP intends reimburse the Bhatti family's travel from Kathmandu to Canmore at an estimated cost of \$9,200.

TWION has budgeted approx. \$57,000 for direct financial support of the Bhatti family out of \$64,000 cash raised.

FRIENDS OF CANMORE YOUNG ADULT NETWORK (FoCYAN)

2022 Annual Report

The majority of 2022 was strong for CYAN, and FoCYAN was pleased to be involved in some good discussions about direction and plans. In the fall, changes to the Board and staffing resulted in a number of meetings to walk with the CYAN Board and staff to figure out how to move forward. And they did determine a path forward with a new staffing structure. We are SO VERY THANKFUL for all the work, the effort and the passion that Board and staff members gave to CYAN during 2022.

In the absence of a Board Chair and Board Vice-Chair, the Director of Operations will take on much of a leadership role, with the direction and support of the Board.

FOCYAN members continue to be: Ian Schofield, Ruben Nelson and Joy McMann from RCMUC, Laura Wellmann, from FCSS, and Marci Segal, a Canmore community member. We express our heartfelt THANKS to each FoCYAN member who gave their time, energy, ideas and encouragement in support of CYAN.

RCMUC's support of CYAN through donations and being CYAN's fiscal trustee continues to show our commitment to this ministry for young adults in Canmore. In the community, CYAN continues to be known as a voice of and access to young adults.

Below, see CYAN's Annual Report as well as their 2023 Budget.

Respectfully submitted,
Joy McMann and Ruben Nelson, Co-chairs of FoCYAN

CANMORE YOUNG ADULT NETWORK (CYAN)

2022 Annual Report

for Ralph Connor Memorial United Church

For CYAN's 2022 events, 3 out of 5 attendees had never attended a CYAN event, which meant that there were new attendees at every event! In total, there were 2205 attendees at events and 174 volunteers.

CYAN's program continued to provide affordable events included the following:

Food Security: Pasta Nights, free cooking classes, discounted Safeway/Save on Food items and giveaways Social: social events for young adults to meet new people and interact with the community, Pasta Nights, volunteer opportunities, volunteer appreciation night, sports, pumpkin carving, Open Mic and Canmore Pride Mental Health: resources, yoga and art therapy Physical Health: cross-country skiing, stand up paddle-boarding (discounted), yoga, mountain biking and disc golf (discounted).

On the Operations front, 2022 was a year of ups and downs. Two very strong board members left CYAN in the latter part of the year and no other stepped forward into the Chair or Vice-Chair roles. Two employees were hired, a Program Coordinator and an Executive Director. Unfortunately, the Executive Director left after a few months, for personal reasons. These vacancies prompted much discussion about a sustainable structure for CYAN moving forward, which resulted in the Program Coordinator, Nicole Eplett, taking on a new role of Director of Operations. Nicole went straight to work hiring for two other new positions (Programs & Community Manager and Sponsorship & Outreach Manager) to be filled in early 2023. With the new structure, there is renewed energy and commitment.

Strengths identified: community connection, event attendance, volunteers, outreach in the community, RCMUC as fiscal agent.

Weaknesses identified: operational structure, sustainability funding, outreach within the greater Bow Valley, transient commitment.

Opportunities identified: outreach to the greater Bow Valley, operational expansion, expansion and consistency of events.

CYAN's 2022 Survey results show that the greatest challenges for young adults in the Bow Valley are: high cost of living (69%), affordable housing (55.2%), financial stability (44.8%), mental health (34.5%) and lack of employment opportunities (31%). Canmore had the highest Living Wage in 2022. Respondents indicated that 82% make under the Living Wage.

2023 Goals:

Programs: physical health events, mental health events, expanding outreach to greater Bow Valley

Operations: board member expansion, internal development of operations, fundraising & grants

Community: community expansion, community building relationships, Canmore Survival Guide

	2023 Budget
Carry forward	39,159.59
Income	
From Congregation	
Rotary Club of Canmore	4,200.00
Event Income (Donations)	1,420.00
Total Income	5,620.00
Expenses	
Employee Related Expenses	
Payroll	25,890.00
CPP	1,299.00
EI	519.60
Advertising	600.00

Supplies	240.00
Computer & Software	500.00
Events - Mental Health Awareness (Rotary grant)	4,200.00
Events - Pasta Night	1,000.00
Events - Yoga	1,870.00
Events - Misc/Other	1,500.00
Volunteer & Sponsor Appreciation	900.00
Insurance	797.50
Miscellaneous	1,200
Total Expenses	40,606.10
Net	-34,986.10
Carry Forward	4,173.49

Ralph Connor Memorial United Church

CYAN

January - December 2022

	CYAN	TOTAL
INCOME		
4095 Congregational Offering (Excluding M&S)		\$0.00
4100 Offerings - General	3,535.00	\$3,535.00
Total 4095 Congregational Offering (Excluding M&S)	3,535.00	\$3,535.00
4121 CYAN Events	3,355.02	\$3,355.02
4122 CYAN Grants	56,340.00	\$56,340.00
Total Income	\$63,230.02	\$63,230.02
GROSS PROFIT	\$63,230.02	\$63,230.02
EXPENSES		
5007 Ministry & Personnel Total		\$0.00
5075 Admin Payroll		\$0.00
5080 Admin. Wages	22,900.00	\$22,900.00
5081 Admin. CPP	1,123.44	\$1,123.44
5082 Admin. E.I.	438.47	\$438.47
Total 5075 Admin Payroll	24,461.91	\$24,461.91
Total 5007 Ministry & Personnel Total	24,461.91	\$24,461.91
5760 CYAN Expenses	14,884.26	\$14,884.26
Total Expenses	\$39,346.17	\$39,346.17
PROFIT	\$23,883.85	\$23,883.85

Note

Carry Forward items include funds set aside for future needs.

RALPH CONNOR MEMORIAL UNITED CHURCH COMMUNITY OF FAITH: BUSINESS PERTAINING TO 2023

CONTENTS

A-1	Table of Contents
A-2 to A-5	2023 Budget
A-6 to A-10	Amalgamation Transition Team's Report <ul style="list-style-type: none">• Governance Structure, Policies and Bylaws
A-11 to A-12	Nominations Report <ul style="list-style-type: none">• Elections: Board of Directors, Rundle Memorial United Church Charity• Elections: Board of Trustees, Ralph Connor Memorial United Church, Banff/Canmore• Elections: Church Council, Ralph Connor Memorial United Church, Banff/Canmore

Ralph Connor Memorial United Church Community of Faith, Banff and Canmore				
Draft Combined Operating Budget				
Year Ending December 31, 2023				
ANNUAL OPERATING BUDGET, BY MAJOR CATEGORY (draft)				
January 1 - December 31, 2023				
	Ralph Connor Campus	Rundle Campus	Ralph Rundle Combined	Comments
REVENUE				
Congregation Givings	149,500	16,122	165,622	
Rental Income	2,000	30,099	32,099	assumes refugee family arrives in April
Thrift Shop		140,500	140,500	
Other revenue (Weddings, Funerals & Rundle Donation)	1,250	8,520	9,770	
From Trustees for Housing	21,520		21,520	
TOTAL REVENUE	174,270	195,241	369,511	
OPERATING EXPENSES				
Payroll & Benefits - Clergy	102,566		102,566	
Payroll & Benefits - Office	23,581	12,264	35,845	
Payroll & Benefits - Thrift Shop		32,424	32,424	
Sabbatical Expense	3,000		3,000	
Musician Services	26,195		26,195	
Worship, weddings, etc. (Worship Supplies, Advertising, Decorating, Clergy Travel & Kitchen Supplies)	5,300	4,630	9,930	
Outreach	2,000		2,000	
Office, telephone, bank fees, etc. (Office Supplies, Fees & Subscriptions, Printer Rental, Telephone & Internet, Telephone Clergy, Inerst & Bank Charges)	12,700	4,752	17,452	
Professional & technical services (Bookkeeping, & Accounting Fees)	17,200	4,980	22,180	
Utilities	6,900	24,760	31,660	
Snow Removal	3,000	3,250	6,250	
Insurance	6,000	13,000	19,000	Forecast based on previous year's premiums

Church Routine Mtce & Cleaning + Security Monitoring	7,350	2,000	9,350
Manse Maintenance		1,600	1,600
Manse Taxes		2,500	2,500
Equipment & Furniture	5,000	-	5,000
Thrift Shop Expenses		2,520	2,520
UCC Assessment	15,500	-	15,500
CYAN Expense	3,000		3,000
All Other Expenses	-	490	490
TOTAL EXPENSES	239,292	109,170	348,462
NET OPERATING INCOME	(65,022)	86,071	21,049

Ralph Connor Memorial United Church Community of Faith, Banff and Canmore				
Draft 2023 Capital Budget				
Year Ending December 31, 2023				
ANNUAL CAPITAL BUDGET, BY MAJOR CATEGORY (draft)				
January 1 - December 31, 2023				
	Ralph Connor Campus	Rundle Campus	Ralph Rundle Combined	Comments
SOURCE OF FUNDS				
Retained Earnings from 2022 operations	-	129,432	129,432	
Government Grant from 2021	100,000		100,000	
Trustee Transfer	100,000		100,000	Includes \$80,000 to match congregation donations
Congregation 2022	46,000		46,000	
Congregation 2023	37,500		37,500	Includes \$11,000 pledged for April to December 2023
Congregation Pledged 2024-25	11,000		11,000	
			-	
TOTAL FUNDS AVAILABLE	294,500	129,432	423,932	
CAPITAL EXPENSES				
Church major repairs & reno				
- masonry & concrete work at entrance & manse		23,000	23,000	high priority from Pinchin Report
- inspect flat roof & determine fix		1,000	1,000	high priority from Pinchin Report
- repaire flat roof		5,000	5,000	high priority from Pinchin Report
- repair wooden fence		1,000	1,000	damaged in winter
- Accessibility - total contractor cost	320,000		320,000	Ashton Construction
- Accessibility other costs	15,000		15,000	Insurance, architecture, rent etc
			-	
total	335,000	30,000	365,000	
Manse major repairs & reno				
- purchase & install new cabinets		1,000	1,000	
- purchase & install new window furnishings		200	200	
- install four new windows		9,200	9,200	high priority from Pinchin Report
- install 2 new exterior doors		2,000	2,000	both doors need to be replaced
- paint exterior of manse		2,000	2,000	will be a volunteer job
- paint interior furnace room		400	400	
- build & Install new shelving unit in kitchen		200	200	
			-	
total		15,000	15,000	
Equipment and Furniture Purchase				
- new stove for manse		600	600	new stove required
- new washer & dryer for manse		2,000	2,000	existing units not working properly
- new wardrobe for manse bedroom		400	400	no closet in this bedroom
- small kitchen appliances and utensils		500	500	
			-	
total		3,500	3,500	
TOTAL EXPENSES	335,000	48,500	383,500	
REMAINING BALANCE	(40,500)	80,932	40,432	

Ralph Connor Memorial United Church Community of Faith, Banff and Canmore
The World is our Neighbour / Bow Valley Refugee Project Budget (draft)
2023 and 2024

TWION / Bow Valley Refugee Project Budget by major categories

January 1, 2023 - December 31, 2024

	2023	2024	total	Comments
Source of Funds				
TWION	59,581	21,327		Opening balance for year
TWION donations anticipated	1,250	500		anticipated donations
January & February rent	4,000			rent from Caribou Properties to go to TWION
BVRP				
Fundraising				
Total Revenue	64,831	21,827		
EXPENSES				
Manse furnishings	4,300		4,300	mattresses, bed frames and bedding stay with family
air transportation				family air fare (Nepal to Calgary) covered by BVRP
monthly rent to church	18,000	6,000	24,000	\$2000/month assumes family arrives in April 2023
utilities	2,700	900	3,600	electricity + municipal utilities (\$300 / month)
groceries	10,800	3,600	14,400	\$1200 / month
mobile phone / internet	1,890	630	2,520	\$210 / month
renters insurance	414	138	552	\$46 / month
clothing	1,350	450	1,800	\$150 / month
medicine	450	150	600	\$50 / month
dental	900	300	1,200	\$100 / month
entertainment	900	300	1,200	\$100 / month
discretionary	1,800	600	2,400	
education ?				
public transportation ?				
banking ?				
TOTAL EXPENSES	43,504	12,468	56,572	
Balance	21,327	9,359		anticipated balance at end of 2023 and 2024

AMALGAMATION TRANSITION TEAM Report

Late in 2022, an Amalgamation Transition Team was approved in principle by Ralph Connor Council, and by early 2023 it formed with the following members:

Banff: Allan Buckingham	Canmore: Ruben Nelson
Finance: Bill Fisher	Minister: Greg Wooley
Chinook Winds Region (consultant): Joel Den Haan	

On November 16, 2022 the Chinook Winds Region formally approved the amalgamation of the Rundle Memorial United Church congregation, Banff, with the Ralph Connor Memorial United Church congregation, Canmore, effective January 1, 2023. The resultant **Ralph Connor Memorial United Church Community of Faith** carries forward the lives of both of the constituting congregations.

A number of things happen automatically when an amalgamation happens in The United Church of Canada. These include:

- the “people lists” automatically merge: anyone who was a member of either of the prior congregations is now a member of the Ralph Connor Memorial United Church Community of Faith; the lists of adherents and households under pastoral care have also merged.
- The governing bodies of the two congregations ended on January 1st, and the full membership of both the Ralph Connor Council and the Rundle governance group merged to form a provisional Church Council, in place from January 1st to March 19th. Today, a new structure (see below) will be voted on, and populated.
- The Boards of Trustees of the two congregations merged. In order to update legal documents, a combined board of Trustees will officially be elected today.

Other items which are not “automatic” have also happened:

- The national statistical office of The United Church of Canada now regards Banff and Canmore as “two preaching points” of the Ralph Connor Memorial United Church Community of Faith.
- We are one amalgamated Community of Faith, but with the two campuses/locations, with very different financial lives, we retain the two charity numbers of the previous congregations. This is a work in progress, to be reviewed at the 6-month mark.
 - Today a “Board of Directors” will need to be elected for the ongoing Rundle Memorial United Church charity; for clarity, we are recommending that these names be exactly the same as they had been pre-amalgamation.
- The “terms of call” for Rev Greg Wooley changed with the amalgamation. In essence, there are no practical changes from the past two years, with Greg providing pastoral services to Banff, Canmore and surrounding communities, and Rev Shannon Mang conducting the Weddings.

GOVERNANCE STRUCTURE, POLICIES and BYLAWS

NAME

In 2021, when the congregation of Rundle Memorial approached the Ralph Connor congregation with a proposal of amalgamation, it was proposed that we would continue under the Ralph Connor name. With these things in mind, the newly amalgamated entity will be named **The Ralph Connor Memorial United Church Community of Faith** or in this document, simply the Community of Faith. The term “Congregation” refers to the prior-to-amalgamation entities.

INTENT

All of the following motions are subject to the conditions of The Basis of Union and Bylaws as stated in the Manual of the United Church of Canada, 2023 Edition, and subject to the approval of the Chinook Winds Region of the United Church of Canada.

The intention of all of these motions, including the governance structure itself, is to provide a solid and faithful foundation of support and encouragement for the varied and emergent ministries of the Community of Faith, and to provide a space for the sharing of Spirit and wisdom. These structures will be frequently revisited, particularly in the first three years of the amalgamation, to incorporate what is learned as we “live into” this new way of being.

In order to maintain a smooth procedural flow, the general bylaws and policies of Ralph Connor Memorial United Church, Canmore and the bylaws and policies of Rundle Memorial United Church, Banff, pertaining to the operations of the Banff buildings, will remain in place until we are ready to alter them.

GOVERNANCE

As required by the United Church Manual, a Community of Faith will have:

- A governing body (in our case, the Ralph Connor Community Council);
- A Chairperson, Secretary and Treasurer;
- A Board of Trustees (overseeing the investments and the physical property of both the Banff and Canmore locations);
- A Ministry and Personnel Committee (commonly referred to as “M&P”); and
- we are to elect two representatives to the Chinook Winds Regional Council.
- Called/Appointed Members of the order of ministry are considered members of the Church Council and Board of Trustees, and ex-officio members of all Ministry Teams, committees, and boards of the Community of Faith.

The governance model proposed by the Amalgamation Transition Team is shown on the next page. It consists of three components: The Community Council, which is the governing body; the Executive of the Community Council; and the “Big Tent” which provides a point of connection, wisdom and empowerment for all of the Ministries done in the name of the Church. The language of “committees” is being replaced with “Ministry teams” as each of these groups is active in Ministry.



NEW MODEL OF GOVERNANCE: THE COMMUNITY COUNCIL (diagrammed on previous page)

The formal governance of the Community of Faith is provided by The Community Council. This consists of:

the full Community Council (the roles in blue and grey on the diagram) includes representatives from the “standing” ministry groups, plus all members of the Executive; and

its Executive (the roles in grey on the diagram), is a **defined sub-group** of The Community Council. The Executive will be empowered to carry most of the tasks of governance, management, administration, and oversight, as well as dealing with emergent or ongoing issues that arise between meetings of The Community Council. Two members at large, one from Banff and one from Canmore, will engage in “deep listening” to ensure that the specific needs of the two Church locations are being addressed. Decisions made and actions taken by the Executive will be reported to The Community Council; if further consideration or reconsideration is needed of any actions/decisions of its Executive, The Community Council has the right to do so.

In addition, there is a “**Big Tent**” gathering of the Community Council, its Executive, and representatives of all the ministry teams that carry out the numerous and varied ministries associated with the Community of Faith. The hope is that inviting all Ministries to participate in the “Big Tent” will help to build interconnection and support within all of our Ministry teams (formerly known as committees and working groups), will help The Community Council and its Executives to know more about these ministries, and will provide a structure of accountability.

We expect a rhythm between meetings of The Community Council, and The Executive. We propose monthly meetings of The Executive, bi-monthly meetings of the Community Council, and quarterly gatherings of the Big Tent.

The Community Council, as well as its Executive, shall invite representatives of Ministry Teams to assist their work, as needed. Conversely, any Ministry Teams that would like to bring a matter to either the Community Council or its Executive are welcome to do so. Meetings of The Community Council and its Executive will be open to all members and adherents of the Community of Faith. In keeping with current United Church polity, adherents/“non-members” of the Community of Faith are eligible for election to The Community Council. In the United Church, a quorum is one-third.

Members of Council (including its Executive) are elected by and accountable to the Community of Faith, typically at the AGM. Representatives to the “Big Tent” are named by Council, accountable to it, and do not need to be elected by the Community of Faith.

FORMAL STATEMENTS: CALL/PURPOSE and AFFIRMING

We recommend that the Mission Statement of Ralph Connor Memorial United Church, Canmore be adopted as the Statement of Call and Purpose of the Community of Faith:

Ralph Connor Memorial United Church's Call and Purpose as a Community of Faith is:

- *to nurture the spiritual exploration and growth of all our members and adherents;*
- *to be an intentionally inviting Christian community that seeks, welcomes and embraces new members;*
- *to reach out and become an agent for social justice in our neighbourhoods and in the global community.*

We recommend that the Mission Statement of Rundle Memorial United Church, Banff will be adopted as the Affirming Statement of the Community of Faith. In keeping with the previous Affirming Statement of Ralph Connor Memorial United Church, Canmore, the statement now begins with an acknowledgement of Indigenous lands:

*As a Community of Faith on traditional Indigenous lands,
We strive to follow Christ's example in reaching out
in love and friendship to all.*

*We are committed to full inclusion of people, of any age, race, ethnicity,
ability, sexual orientation, gender identity, family structure,
or personal circumstance, in all aspects of our life together.*

*We are called, in and with the larger community, to grow in faith through
study, prayer, and service; to make known God's gracious presence;
and to show loving concern to all Creation.*

WORK IS ONGOING

There is much that we will learn in the coming months, as we “live into” our new life.

As we implement the new governance model, we fully expect that tweaks will be needed, and as noted above we will be reviewing the “two charities within one community of faith” model at the six-month mark. In addition, we name three areas to revisit as we get more experience as the Ralph Connor Community of Faith:

- 1) we'll need to determine what we call ourselves: will the name “Ralph Connor” be the enduring name for this Community of Faith, or will a new name emerge? We are one community of faith, but is it two campuses? Two sites? Two locations? Two buildings?
- 2) In the long run, how will we articulate our call and purpose?
- 3) How can we shape our staffing model to best support the work we are called to undertake?

May grace and inspiration and a courageous willingness to try new things continue to guide our steps!

NOMINATIONS Report

Elections of Board of Directors, Rundle Memorial United Church Charity

This was the Board of Directors in 2022:

- Allan Buckingham - Chair
- Mary Buckingham - Secretary
- William Fisher - Treasurer
- Marlo Reid-Gibson - Director
- Ian Brownlie - Director

Election of Board of Trustees, Ralph Connor Memorial United Church Community of Faith, Banff and Canmore

The following Trustees have agreed to stand for re-election:

Previous Trustees of Rundle Memorial United Church:

- Marlo Reid-Gibson (chair) and Brian James

Previous Trustees of Ralph Connor Memorial United Church

- Carole Rowe (chair), Gus Campbell, Barb Profitt, Jim Ridley, John Thorburn

Election of Members of the Community Council, Ralph Connor Memorial United Church Community of Faith

The following slate is proposed. Nominations from the floor are welcome.

THE EXECUTIVE of The Community Council

Chair - Ian Schofield

Vice-Chair - to be determined

Secretary - Ruben Nelson

Treasurer - Mona McIntyre

Minister/s - Rev Greg Wooley

Ministry and Personnel (chair or designate) - Joy McMann

Board of Trustees (chair or designate) - Carole Rowe

Communications Team (new) - to be determined

Members at Large: 'deep listener' (one Banff, one Canmore) - to be determined

THE COMMUNITY COUNCIL includes all Executive members, listed above, plus representatives (chair or designate) from the following “standing” Ministry Teams

Worship Team - Janis Dougall

Pastoral Care Team - Ruby Fisher

Spiritual Explorations Team - Isabelle Ramsay

Stewardship and Finance Team - Rick Anderson

Property Team - Marlo Reid-Gibson

Building Heritage/Church History Team - Paul Elfner

Church History - Karen Fraser

a team to deal with welcoming-hospitality-connecting (new)- to be determined

Past Chair - Paul Elfner

Regional Council Representatives (2) - Allan Buckingham and one to be determined

FOR INFORMATION, here are the present people in leadership within the Teams of Community Connection, Equity and Justice (These teams replace the “Outreach Committee” which was not functioning)

Affirming Ministry - Julie Fletcher

Alpine Voices Threshold Choir - Jan Tissandier

Bow Valley Refugee Project/The World is our Neighbour - Karen Fraser/Ian Brownlie
(time limited) Building Accessibility Upgrades Project team - Paul Elfner

Canmore Young Adult Network/Friends of CYAN - Joy McMann

Ecumenical Prayer Shawl Knitters - Jeanette Aishford/Mona McIntyre

Emergency Planning Team - *to go in abeyance for now, structure remains*

Evensong (part of Worship) - Jan Tissandier and lay leaders

Faithful Footprints/Environmental Stewardship - Ian Schofield/Jim Ridley

Futures group - Joy McMann/Ruben Nelson

Good Relations (was “Living into Right Relations”) Marg Suurallik

Green Exodus - to be determined

Healing Pathway - Val Goodrow/Sue Nichols/Vicky Connoy

Kids Connection (part of Spiritual Connections) - Faye Forbes-Anderson

Rundle Thrift Shop - Sally MacDonald/ Ian Brownlie

Wedding Ministry - Rev Shannon Mang/Aurora Borin/Marlo Reid-Gibson/ Joy McMann

Other?

-end-